

# TOWN OF SIDNEY

2986 Middle Road, Sidney, Maine 04330

Telephone (207) 547-3340 / (207) 547-3159

Fax (207) 547-5054

---

## Request for Bids: 2025 Sidney Recreational Facilities Mowing

The Town of Sidney wishes to invite you to submit a proposal for the mowing of the Sidney Recreational Facilities, located on Recreation Drive, off West River Road in Sidney. Duration of the contract will be from mid-April thru October 31, weather permitting.

All proposals must be submitted to the Town Office at 2986 Middle Road, Sidney, ME 04330 in a sealed envelope with **"MOWING BID"** clearly written on the front of the envelope. Proposals will be accepted until **4:30 PM, Friday, December 6, 2024**. All proposals will be publicly opened and read aloud at **7:00 PM, Monday, December 9, 2024**, at the Select Board meeting. The public is invited to attend the bid opening.

Lump Sum Quote: \$ \_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

Contact Number/Address: \_\_\_\_\_

Date: \_\_\_\_\_

### **Scope of Work:**

Mowing and string trimming of the sports fields and surrounding facilities to include, at a minimum:

#### **Mowing:**

- Mowing of all areas (with bagger or other vacuum system) so as not to leave any clumps of grass
  - Clippings can be dumped on site
- Grass shall be mowed at a frequency to ensure 3.0" – 3.5" grass height at all times and be left in a neat and professional manner
  - This is typically every 5-7 days, weather dependent, but could be more frequent if necessary
- Grass will be mowed at a speed which allows a smooth and even cut; no "mohawks" will be left after cutting
- Care will be taken so as not to damage any grass when mowing; more specifically, scalping of the grass, or spinning/twisting of mower in any manner which tears or rips out grass shall not be allowed
- The lawn area along the edge of Recreation Drive shall also be mowed, along with the grass at the top of the hill adjacent to West River Road
  - \*\*These areas do not need to be bagged\*\*

#### **Trimming:**

- String trimming of the entire facility, including:
  - Fence lines
    - If mechanical means are not adequate for keeping grass from growing up into the fence, the Town may request additional means, i.e., chemical treatment
  - Around/under storage shed
  - Around dugouts
  - Under/around bleachers (bleachers can be moved)
  - Inside batting cage during spring sports season
    - care should be taken so as not to cut netting
  - Inside goals during soccer season (goals can be moved)

#### **Miscellaneous:**

- Bush hogging:
  - The field at the top of the hill near West River Road shall be bush hogged (or similar) at least twice during the contract term, typically June and August. This area is used for overflow parking.

**General Notes:**




1. The Town of Sidney reserves the right to accept or reject any or all proposals and waive any or all formalities, or to accept the proposal found to be most advantageous to the Town of Sidney.
2. Coordination of all work will be carried out by the Sidney Athletic Association (SAA) Board of Directors, or their assign. They shall appoint a representative as a primary contact for all directions, scheduling, and questions associated with this mowing contract, typically either the President or Vice President of the board.
3. Bidders are encouraged to visit the site and review the requirements prior to submitting their proposal. All questions or requests for information can be directed to the Select Board prior to the bid deadline. The Town will do its best to answer all questions such that all bidders receive the same information.
4. Bids shall include all labor, equipment, and other consumables necessary for performance of the work.
5. Successful bidders shall provide a current W9 and Certificate of Liability Insurance naming the Town of Sidney as Additional Insured, prior to acceptance of the bid and subsequent award.
6. Successful bidder must also furnish provide proof of Workers Compensation Insurance for all employees on the job per State of Maine statutory limits.
7. All billing will be invoiced to the Town of Sidney. Specific invoicing terms to be negotiated with successful bidder. Town requires written invoice prior to releasing any payment (may be electronic).
8. Bidders are encouraged to provide references to substantiate their proposal. The Town reserves the right to request clarifications and/or additional information from any bidders.
9. A list of equipment and personnel that will be dedicated to this contract may be requested.
10. Successful bidder shall receive the code for opening the yellow gate in the parking lot. This gate can remain open while crews are mowing but must be closed and locked upon exit of the facility. In the event others have entered the parking lot, please notify contact with SAA and they will ensure gate gets closed properly.
11. Access gates in the fence shall be closed upon completion of mowing.
12. Grass clippings can be dumped off the edge of the parking lot in designated area, or other area as assigned by SAA.
13. Care shall be taken to avoid damage to any of the facilities or equipment. In the event of accidental damage, please notify contact with SAA immediately. This could include soccer goals, dugouts, bleachers, fence, batting cage, gates, marking flags or posts.
14. Coordination with SAA during periods of extreme drought or extreme rain will be necessary to ensure grass is properly maintained and not damaged due to rutting or other.
15. The SAA will have turf treatments applied to the grass at intervals during the season. These will be applied by others.
16. Sports schedules will be shared during each season in an effort to coordinate mowing with any games or practices.



# Mowing Legend

Sidney Recreation Fields

**Legend**

-  Bushhog (2x)
-  Mow with bagger
-  Mow, no bagger

