

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:****Appointments: NONE****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb Motioned to seconded by Alan Tibbetts 5 for

- 1) John Whitcomb Motioned to accept the Selectmen Meeting minutes from January 27, 2020, seconded by Andrew McMullen. Unanimous.
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders:
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet
- 6) Bartlett Estate for Fire Department Update, a donation to trust. John will contact Kevin & Town Lawyer – Needs to go to Town Meeting, Town Lawyer writing Articles, Trustee board, Deb needs to contact attorney about the cost to hold money until after Town meeting,
- 7) Bolster's: no sort, transporting & recycling, waiting for quote- still waiting
- 8) Town right of way???, Sunflower off Robinson Map 51 lots 41-44, who owns them, No clear right of way
- 9) Transfer Station requires a hardwired emergency light installed by an electrician, going downstairs, MMA Assessment on 01-27-2020 – need 3 quotes from electricians
- 10) Brewster Property has been released by DHHS as of 01-31-2020-put up for bid, min bid \$6000.00, motioned by Andrew McMullen seconded by James Pinkham 3 for (Alisa Meggison-Keimel, James Pinkham, Andrew McMullen) 2 apposed (Alan Tibbetts, John Whitcomb) - passes
- 11) Fire & Rescue Pay details due to municipality \$15.00 per hr after quarter hr (\$3.75), training pay \$15.00, look into emails from MMA, John to call MMA-as long as labor laws are being followed the change in wages is okay
- 12) WTVL/Somerset Comm Centers rates, cost, upgrades, etc, Update form Andrew McMullen-Reviewed-Change/When to change, should a radio comm co need to come in make sure it is compatible – John will contact Peter Hussey, Hussey Communication to test tower capabilities-called Yankee Comm will contact Mike Smith to do testing
- 13) ReVision – Solar Update from Alan Tibbetts-Reviewed-Discuss date for new Proposal – after budget meeting before Town meeting-Alan to schedule meeting, need date from Kurt Penny
- 14) West River Rd Fire House needs light bulbs (in stock) and/or ballasts (\$35.00 each) which requires Scissor Lift (Eagle Rental \$280.00 per week or \$135.00 per day) depending on whether should be able to start 02-10-2020, need 3 quotes from Electricians
- 15) Sit/Stand station for Deb Mullen-check with MMA for 50/50 match grant-pulled grant paperwork must be turned into MMA for review be for April 16<sup>th</sup> for Spring Grants/September 16<sup>th</sup> for Fall Grants-check for more options -Approved to order
- 16) Meet with Planning Board about boat mooring Name change, at end of their meeting, Mary will let us know when they are ready for us-Contact Thomas Linscott about their thought on the name, then public hearing for 02-18-2020, I need to put in an advertisement

*John Whitcomb motioned to go into Executive Session at 7:57 pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. Alan Tibbetts seconded the motion. Unanimous.*

*Selectboard only attending this Executive Session.*

*John Whitcomb motioned to come out of Executive Session at 8:00 pm. Alisa MeggisonKeimel seconded the motion. Unanimous.*

*John Whitcomb Motioned to adjourn meeting @ 8:10, seconded by Andrew McMullen. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, James Pinkham, John Whitcomb, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel 5 for*

**Unfinished Business:****Appointments:****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb Motioned to seconded by Andrew McMullen 5 for

- 1) Reviewed Selectmen Meeting Minutes of February 03, 2020. John Whitcomb Motioned to accept the Selectmen Meeting minutes from February 03, 2020 seconded by Andrew McMullen 5 for
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders:
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet, Deb to finish filling numbers
- 6) Bartlett Estate for Fire Department Update, a donation to trust. John will contact Kevin & Town Lawyer – Needs to go to Town Meeting, Town Lawyer writing Articles, Trustee board, need to contact attorney about the cost to hold money until after Town meeting, Deb spoke with Robert Marden no added expense to hold money until after Town Meeting, John will contact Kevin & Zach
- 7) RSU 18 Fuel Bids going out - Reviewed
- 8) West River Rd Fire House needs light bulbs (in stock) and/or ballasts (\$35.00 each) which requires Scissor Lift (Eagle Rental \$280.00 per week or \$135.00 per day) depending on whether should be able to start 02-10-2020, need 3 quotes from Electricians, Deb has only received 1 quote from one of the electricians she called, have Ideal come assess needs, then get quote on needs, as well as Transfer Station Emergency light
- 9) Boat mooring Name change, at end of their meeting, Deb contacted Thomas Linscott about their thought on the name, Messalonskee Lake Boating Facility, Sidney ME, public hearing for 02-18-2020 @ 7:00PM, Deb put in an advertisement that ran on 02-08-2020
- 10) Reviewed Charities for 2020 – Alan Tibbetts motioned to place all charities on warrant for town vote, money to be raised, bring to Budget meeting 02-22-2020, seconded by Alisa Meggison-Keimel 5 for
- 11) Brewster Property has been released by DHHS as of 01-31-2020-put up for bid, min bid \$6000.00, motioned by Andrew McMullen seconded by James Pinkham 3 for (Alisa Meggison-Keimel, James Pinkham, Andrew McMullen) 2 apposed (Alan Tibbetts, John Whitcomb) – passes, bids open on accepted March 6<sup>th</sup> by end of business 4:30PM, must have 10% of bid in cashiers check, to be opened March 9<sup>th</sup> at 7:00PM, sent ad to newspaper to be run 2-15 & 2-16
- 12) Garage door at town garage, needs to be repaired, had an incident on Saturday 02-08-2020, Deb only has 1 quote from P.D.Q Doors, quote was Accepted, John Whitcomb Motioned, Seconded Andrew McMullen 5 for
- 13) S.W Cole, no answers at this time
- 14) Kurt Penney ReVision, waiting on date, Alan Tibbetts emailed after meeting to request 03-02-2020 @ 6:30PM

*John Whitcomb motioned to go into Executive Session at 7:30 pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. Andrew McMullen seconded the motion. 5 for*

Selectboard only attending this Executive Session.

*John Whitcomb motioned to come out of Executive Session at 8:35 pm. Andrew McMullen seconded the motion. 5 for*

John Whitcomb Motioned to adjourn meeting @ 8:36PM seconded by Andrew McMullen 5 for

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel, 3 for 2 absent (AT, JP)*

**Unfinished Business: Public Meeting for Boat Mooring Name Change @ 7:00PM, Bartlett Estate for Fire Dept, WRR fire station lights**

**Appointments:**

**New Business:**

*Item of Discussion:* \_\_\_\_\_

*Resolution:* \_\_\_\_\_

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb Motioned to seconded by Alisa Meggison-Keimel 3 for 2 absent (AT, JP)

- 1) Reviewed Selectmen Meeting Minutes of February 10, 2020. John Whitcomb Motioned to accept the Selectmen Meeting minutes from February 10, 2020 seconded by Alisa Meggison-Keimel, 3 for 2 absent (AT, JP)
  - 2) Reviewed Road Crew planner. none
  - 3) Reviewed Purchase Orders: none
  - 4) Reviewed Clerk's inter office envelope:
    - a) Reviewed and signed A/P Warrant(s)
    - b) Reviewed and signed Payroll Warrant(s)
    - c) Reviewed journal entries.
  - 5) Reviewed budget worksheet
  - 8) Boat mooring Name change, at end of their meeting, Deb contacted Thomas Linscott about their thought on the name, Messalonskee Lake Boating Facility, Sidney ME, public hearing for 02-18-2020 @ 7:00PM John Whitcomb Motioned to Open Public Meeting, seconded by Andrew McMullen 3 for 2 absent (JP, AT), Change Accepted 3 for 2 absent (JP, AT) John Whitcomb Motioned to Close Public Meeting, Seconded by Andrew McMullen 3 for 2 absent (JP, AT)
  - 9) Charter/Spectrum Price changes for Mi Plan Latino monthly fee - Reviewed
  - 10) RSU#18 Letter – Reviewed – Deb will inquire as to where meeting will be
  - 11) S.W. Cole- Can Leon's Computer be able to handle software, as well as one at Town Office, need to check out software
- John Whitcomb Motioned to adjourn meeting @ 7:30PM seconded by Andrew McMullen 3 for 2 absent (JP, AT)

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Alan Tibbetts, Absent Andrew McMullen

*John Whitcomb motioned to open at 6:30 pm, seconded by Alan Tibbetts 4 for 1 absent (AM)*

**Unfinished Business: Bartlett Estate for Fire Dept, WRR fire station lights**

**Appointments:**

**New Business:**

*Item of Discussion:* \_\_\_\_\_

*Resolution:* \_\_\_\_\_

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb Motioned to seconded by Alan Tibbetts 4 for 1 absent (AM)

- 1) Reviewed Selectmen Meeting Minutes of February 18, 2020. Motioned to accept the Selectmen Meeting minutes from February 18, 2020 seconded by, Deb put on next week’s agenda due to not having correct numbers for votes
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders:
- 4) Reviewed Clerk’s inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet
- 6) Kennebec County Budget Committee District One Caucus – One opening for Budget Committee member – Reviewed – No action
- 7) MMA – added 2 buildings to Policy – Waste Oil Storage Shed - \$10,585.00 & Transfer Station Attendants Office - \$58,513.00 – Reviewed – John waiting for response from MMA
- 8) MMA - Public Hearing for LD 2104, *An Act To Support and Increase the Recycling of Packaging* – February 26, 2020 @ the Cross State Office Building Rm 216 @ 10:00AM – Reviewed -No action
- 9) *USDA – Agricultural Foreign Investment Disclosure – Reviewed -No action*
- 10) *New England Communications – Bidders List Request – Reviewed – No action*

John Whitcomb Motioned to adjourn meeting @ 8:00 seconded by JP 4 for 1 Absent (AM)

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen and Alan Tibbetts, 1 absent James Pinkham

*John Whitcomb motioned to open at 6:30 pm, seconded by Alisa Meggison-Keimel 4 for, 1 absent (JP)*

**Unfinished Business: Fire & Rescue Chiefs – Communications @ 6:30PM, Kurt Penney from ReVision @ 7:00PM**

**Appointments:**

**New Business:**

*Item of Discussion:*

*Resolution:*

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb Motioned to accept seconded by Alisa Meggison-Keimel 4 for, 1 absent (JP)

- 1) Reviewed Selectmen Meeting Minutes of February 18, 2020 & February 24, 2020. John Whitcomb Motioned to accept the Selectmen Meeting minutes from February 18, 2020, seconded by Andrew McMullen 3 for 1 abstained (AT), 1 absent (JP) & John Whitcomb Motioned to accept the Selectmen Meeting minutes from February 24, 2020 seconded by Alisa Meggison-Keimel, 3 for, 1 abstained (AM), 1 absent (JP)
- 2) Reviewed Road Crew planner. None
- 3) Reviewed Purchase Orders:
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet and Warrant
- 6) Select Board Signature Page for Town Report – have JW, AMK, AM, AT. Need JP to sign
- 7) WTVL/Somerset Comm Centers rates, cost, upgrades, etc-Reviewed-Change/(1)When to change Discussion with Fire & Rescue Chiefs, (2)Safety Vest, (3)extra insurance – (1)Yankee Comm \$2,000.00 per truck (USDA Grants) or take \$10,000.00 from capital reserve, if change to Somerset Comm., low points, lease another tower??, Mike Roy's response to 1 year contract and cost, John, Richard, Dan & Chris will look into costs, (2) Safety Vest approved, (3) extra insurance, approved for 10 people - signed
- 8) New Proposal by Kurt Penney from ReVision – Reviewed – 80% @ \$0.08, 20% @ \$0.1276, net gain, 1.5% gain escalator over 20 years, Deb will investigate other cost saving options, lighting upgrades, heat & cooling options, as well as send numbers for the last 4 years with last month's bills for all 9 meters info. Deb sent info to Kurt 03-03-2020
- 9) Worker's Compensation Safety Incentive Program – Overview – Reviewed
- 10) Xerox Printer/Copier Issue – Reviewed – Deb will find out what our options are – bring to meeting 03-09-2020, Deb has reached to get quotes 03-03-2020
- 11) LD1- Onetime increase
- 12) Ideal Electric quotes for WWR & Transfer – Reviewed – approved current quotes and signed – Deb sent signed contracts 03-03-2020
- 13) KVCOG – Kathryn Raymond would like to schedule a meeting with Select Board – Reviewed, Deb will send response
- 14) MMA Risk Management Underwriting - Reviewed
- 15) ACO –Reviewed Animal Control concerns, Andrew McMullen will reach out to him
- 16) Girl Scout cookie sales booth at Town Meeting – Reviewed – Deb will let them know it's okay

17) Maine Power Options – Reviewed

John Whitcomb Motioned to adjourn meeting @ 8:53PM seconded by Alan Tibbetts 4 for, 1 absent (JP)



Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 6:27 pm, seconded by Andrew McMullen, 5 for*

**Unfinished Business: John Wiggin with update on CDBG @ 6:30PM, Opening Bids @ 7:00PM, Sheila @ 7:30PM**

**Appointments:**

**New Business:**

*Item of Discussion:*

*Resolution:*

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts, 5 for

- 1) Reviewed Selectmen Meeting Minutes of March 02, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from March 02, 2020, seconded by Alisa Meggison-Keimel, 4 for, 1 abstained (JP)
- 2) Reviewed Road Crew planner. 03-02-2020 & 03-09-2020
- 3) Reviewed Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet
- 6) John Wiggin with update on CDBG (current and potential future) and hiring status of all the required jobs. – John Wiggin will also be presenting this at the Town Meeting – Reviewed
- 7) Letter from Office of Community Development – Reviewed
- 8) Quotes from Transco for new Printer/Copier/Scanner – Reviewed – Discussed - John Whitcomb motioned to buy new Printer, seconded by Andrew McMullen, 5 for
- 9) The Protecting Community Television Act – Reviewed
- 10) KVCOG – Kathryn Raymond would like to schedule a meeting with Select Board – Reviewed, Deb will send response- Deb sent response, Kathryn responded that she still wants to have a meeting with the Select Board – Deb will contact Kathryn to Schedule for 03-16-2020 @ 7:00PM
- 11) Future Town Meeting Dates – 2022 – Alan Tibbetts – Reviewed – Discussed
- 12) WTVL Comm Update – all surrounding towns signing 3 year contracts – Reviewed – Discussed – will come back to this at a later date
- 13) Snow Pond Tech – Rates – Reviewed – Discussed
- 14) Maine DEP seeks grant proposals for waste diversion projects – Reviewed – Discussed, need to fill out grant paperwork, John Whitcomb will reach out to David Madore
- 15) 2020 Household Hazardous waste, shred paper, meds, batteries and fluorescent bulbs recycling, Augusta Public Works needs to know if Sidney would like to participate again this year, they need to know by Monday, March 23, 2020 – Reviewed – Deb will let Leon know okayed by Select Board and reply to Lesley Jones to let her know as well
- 16) Maine Power Options – Fuel Bids for 2020-2021 – Deb will check for projections
- 17) Todd Burbank was checking in today to see when they might start maintaining the ball fields – Jim will reach out SAA for start date

180 Charter – Upcoming changes - Reviewed

19) Opening Bids for Property, John Whitcomb motioned to open bids @ 7:02PM, seconded by Andrew McMullen, 5 for \$42,653.17 Keith M Stevens Jr with 10% check \$4,265.32 – John Whitcomb motioned to accept bid, seconded by Alisa Meggison-Keimel, 5 for

\$24, 551.00 Jeff Frost with 10% check \$2,455.10 – Jeff Frost took back his check for 10%

\$15,400.00 Peter Lizotte with 10% check \$1,540.00 – will return his 10% check

20) Addressed lack of communication – Reviewed - Discussed

*Andrew McMullen motioned to go into Executive Session at 8:03 pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. James Pinkham seconded the motion. 5 for*

*Selectboard only attending this Executive Session.*

*John Whitcomb motioned to come out of Executive Session at 8:34 pm. Andrew McMullen seconded the motion. 5 for*

John Whitcomb motioned to adjourn meeting @ 8:56PM seconded by Andrew McMullen, 5 for

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Alan Tibbetts 5 for*

**Unfinished Business: Fire & Rescue Chiefs – Communications – revisit at a later time****Appointments:****New Business: Fire & Rescue Chiefs @ 6:30PM – Emergency meeting request****Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel 5 for

- 1) Reviewed Selectmen Meeting Minutes of March 09, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from March 09, 2020, seconded by Andrew McMullen 5 for
  - 2) Reviewed Road Crew planner.
  - 3) Reviewed Purchase Orders: None
  - 4) Reviewed Clerk's inter office envelope:
    - a) Reviewed and signed A/P Warrant(s)
    - b) Reviewed and signed Payroll Warrant(s)
    - c) Reviewed journal entries.
  - 5) Reviewed budget worksheet – Surplus number
  - 6) Kathryn Raymond – KVCOG Services – Canceled will reschedule
  - 7) Maine Power Options – Fuel Bids for 2020-2021 – Reviewed – John Whitcomb motioned to approve with in \$ 0.05, seconded by Andrew McMullen 5 for
  - 8) PEG Court Case – Update – Reviewed
  - 9) Bartlett Estate Monies – Update – Alan Tibbetts – Reviewed
  - 10) Corona Virus – Update – Alan Tibbetts as well Fire & Rescue Chiefs – Reviewed – will take under advisement and make decision soon for Town meeting – will meet Wednesday to review Corona Virus impact, John Whitcomb Motioned to have Select Board meeting @ 6:30PM Wednesday, 03-18-2020, seconded by Alan Tibbetts 5 for
  - 11) Tobacco Policy – Reviewed – 20ft from buildings
  - 12) First Park – Reviewed
  - 13) Deed for Tax Acquired Brewster Property sold to Keith M Stevens Jr – signature
  - 14) ACO Applications – 2 so far – Reviewed – Deb will let Tailor Holland job is Part-Time
  - 15) Charter Announcement – Reviewed
  - 16) MMA Grant Request to be Signed - Done
  - 17) 3 - Auditors Letters – need to be initialed by all Select Board Members – Reviewed
  - 18) Proposal for removal of Marketable Wood – Reviewed – ask what the proposal is saying – we are paying them for remove wood and they keep the wood
- John Whitcomb motioned to adjourn meeting @ 7:45PM, seconded by Andrew McMullen 5 for

Selectmen present: John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Andrew McMullen,

*John Whitcomb motioned to open at 10:34AM, seconded by Andrew McMullen 3 for, 1 opposed (AT)\*, 1 absent (JP)*

**Unfinished Business:**

**Appointments:**

**New Business: Emergency Select Board Meeting to Review Corona Virus Impact**

<i>Item of Discussion:</i>	<i>Resolution:</i>
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- 1) Review Selectmen Meeting Minutes of March 16, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from March 16, 2020, seconded by Alisa Meggison-Keimel 3 for, 1 abstained (AT)\*, 1 absent (JP)
- 2) Local Elections – John Whitcomb motioned to postpone until further notice, seconded by Andrew McMullen, 3 for, 1 abstained (AT)\*, 1 absent (JP)
- 3) Town Meeting – John Whitcomb Motioned to postpone until further notice, seconded by Andrew McMullen 3 for, 1 abstained (AT)\*, 1 absent (JP)
- 4) Closures – John Whitcomb motioned to close Town Office to the Public thru 04-06-2020, by appointment only, seconded by Andrew McMullen, 3 for, 1 abstained (AT)\*, 1 absent (JP)
- 5) Highway Dept & Transfer station still open, and how to handle disposal permits for items like tires, air conditioners, construction debris, etc. – Permits by appointment
- 6) GA Ordinance – Eligibility 4.0 – by appointment
- 7) Garry Fuller – working from home
- 8) Next Select Board meeting Monday April 6, 2020 @ 6:30PM, unless one is needed sooner. Board members will review and approve payroll & A/P warrants each Monday, Deb will check on Zoom or other method of remote access.
- 9) SAA notify no new budget, proceed carefully, Andrew will call Trevor & Todd
- 10) Cleaning Services – Deb called to let her know that we will call her as needed until further notice
- 11) Layoffs, Donna Lee laid off due to lack of work because of the COVID – 19 as of 03-18-2020, John Whitcomb motioned, seconded by Andrew McMullen, 3 for, 1 abstained (AT)\*, 1 absent (JP)
- 12) Winnie contacted Donna Lee about the temporary layoff, she also called Marg Wilbur to let her know her options.

\* Alan Tibbetts objected to conducting this 10:30 AM Emergency Meeting because there was insufficient public notification and all decisions could have been made without affecting employee or public safety at the properly announced Emergency Meeting scheduled for 6:30 PM.

John Whitcomb motioned to adjourn meeting @ 12:27PM, seconded by Andrew McMullen 3 for, 1 abstained (AT)\*, 1 absent (JP)

Selectmen present: John Whitcomb, James Pinkham, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen, 5 for*

**Unfinished Business: COVID-19 State Mandate – Review – Phone Conference****Appointments:****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrants from 03-23-2020, 03-30-2020, 04-06-200 and made motion to accept the warrants as presented and authorized the Treasurer to transfer the amount of money necessary to cover the warrants. John Whitcomb motioned to accept, seconded by Alan Tibbetts, 5 for

- 1) Reviewed Selectmen Meeting Minutes of March 18, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from March 18, 2020, seconded by Alisa Meggison-Keimel, 4 for, 1 abstained (JP)
- 2) Reviewed Road Crew planner. Up to Leon Burgess/Tom Bigelow when to start mowing, Junction & Mills Rd – Gravel – 350, 000 paving, 50,000 for road work for Junction & Mills Rd – suggested by Leon Burgess, re bid for paving due to cost changes.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s) 03-23-2020, 03-30-2020, 04-06-2020
  - b) Reviewed and signed Payroll Warrant(s) 03-23-2020, 03-30-2020, 04-06-2020
  - c) Reviewed journal entries.
- 5) Reviewed budget worksheet - Reviewed
- 6) RHR Auditing, Fixed asset fee, John Whitcomb Singed
- 7) Equipment rental fee schedule – Reviewed
- 8) Charter Communications – 4 sheets - Reviewed
- 9) Indus CIR for paving – Reviewed
- 10) Bid paperwork for Solid Waste Transportation and Disposal, need dates for submissions – Reviewed – Alan Tibbetts notes for update
- 11) Guidance on Maine Revenue Sharing Payments – Reviewed
- 12) Closures – Town Office closed to all foot traffic until further notice, unless deemed essential, JW motioned, seconded by AM, 5 for
- 13) Select Board to make office rules, may use earned time off, no admin pay at this time, not approving 2 person schedule, could work from home if work is approved by the Board, what if one person has symptoms or has COVID-19, we should shut down and all 4 people should quarantine for 14 days, to be revisited when Select Board has more information on reimbursement

Alan Tibbetts motioned to adjourn meeting @ 9:30 PM, seconded by John Whitcomb, 3 for, 2 absent (AM, AMK)

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Alan Tibbetts, Andrew McMullen joined @ 6:48PM, James Pinkham joined @ 7:16PM

*John Whitcomb motioned to open at 6:45 PM, seconded by Alan Tibbetts 3 for 2 Absent (AM, JP)*

**Unfinished Business: Phone Conference****Appointments:****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts 4 for 1 absent (JP)

- 1) Reviewed Selectmen Meeting Minutes of April 06, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from April 06, 2020, seconded by Alisa Meggison-Keimel 3 for 2 absent (AM, JP)
- 2) Review Road Crew planner. Reviewed – Leon, Dale, Richard & Dan to get boat & dock in the water – Deb will contact them – make sure items are no longer at landing that don't belong, Deb checked boat landing with Leon, clear of non-essential items, water may still be too high to put in F & R Dock, Deb will follow-up with Leon again by Friday 04-17-2020, S.W. Cole app – John checking with Leon
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope: AMK & AT
  - a) Reviewed and signed A/P Warrant(s) AMK & AT
  - b) Reviewed and signed Payroll Warrant(s) AMK & AT
  - c) Reviewed journal entries. AMK & AT
- 5) Review budget worksheet – None, switch to bottom
- 6) ServPro Disinfecting Services – Reviewed – Deb will get an estimate, – Deb will call Tammy to have her come in to do a cleaning on a Friday night – Tammy Holt – coming in Sunday 04-19-2020 to do thorough cleaning
- 7) MMA Risk Management - Boiler Inspections – Mark Tracy – annual inspections are in June 2020 – Reviewed – Deb will double check to make sure he is comfortable to do it in June – Mark feels that the June date is adequate
- 8) MMA Risk Management Safety Grants – Reviewed and signed – contact Dan & Chris to let them that some ½ the monies will be coming out of their operating due to grants that may not come through – Deb sent email to Dan & Chris 04-14-2020
- 9) Damaged road – Reviewed – going forward emails should be responded to by Deb with a reply all, Deb went with Leon to inspect Farm Brook Rd, it was mostly sand build up, the missing pavement is about 4" X 3+/- ft. Besides this is one of the roads that should've been paved last year.
- 10) Update on time off for office staff, will use own time off, revisit as necessary
- 11) Next meeting date – Monday 04-27-2020 @ 6:30PM – to discuss going forward with budget & bids, Sheila put on website & FB next meeting date
- 12) Deb will check into changing codes for phone conferences, I can lock people out of conference calls if need be, code has been updated

John Whitcomb motioned to adjourn meeting @ 7:36 PM, seconded by Andrew McMullen 5 for

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen 5 for*

**Unfinished Business:****Appointments:****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrants and made motion to accept the warrants for 04-21-2020 and 04-27-2020 as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrants. John Whitcomb motioned to accept, seconded by Alan Tibbetts 5 for

- 1) Reviewed Selectmen Meeting Minutes of April 13, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from April 13, 2020, seconded by Andrew McMullen 5 for
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Salt bid through State, due 05-08-2020, sent email with our tonnage – Reviewed
- 6) Salt, sand, grading, paving, transfer station and truck bids – Reviewed – send out all bids except for transfer station & truck
- 7) RSU 18 Budget letter – Reviewed
- 8) DHS Funding – Reviewed – Funding for more secure buildings
- 9) Tammy Holt's recommendation - Floors need to be waxed – Reviewed – Deb will check to see what the cost
- 10) 2020 MMA Budgeting in Uncertain Times Zoom Webinar 04-28-2020 from 2:00-3:30 – Reviewed
- 11) Corrugated cardboard only in recycling, the rest goes into the dumpsters – Reviewed
- 12) Dialogue on how to safely reopen Maine – Reviewed – May 30, 2020
- 13) Transfer Station – Reviewed – Deb and/or a Board member will write up all correspondence to give to the Leon and/or Transfer Station employees going forward

*John Whitcomb motioned to go into Executive Session at 7:10 PM pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters, motion seconded by Alisa Meggison-Keimel 5 for*

*Select Board only attending this Executive Session.*

*John Whitcomb motioned to come out of Executive Session at 8:08 PM, motion seconded by Alisa Meggison-Keimel 5 for*

John Whitcomb motioned to adjourn meeting @ 8:10 PM, seconded by James Pinkham 5 for

Selectmen present: Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*Andrew McMullen motioned to open at 6:30PM, seconded by James Pinkham, 4 for 1 absent (JW), Andrew McMullen motioned that Alan Tibbetts be temporary chair for this meeting, seconded by Alisa Meggison-Keimel, 4 for 1 absent (JW)*

**Unfinished Business:****Appointments:****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts motioned to accept, seconded by Andrew McMullen, 4 for 1 absent (JW)

- 1) Reviewed Selectmen Meeting Minutes of April 27, 2020. Alan Tibbetts motioned to accept the Selectmen Meeting minutes from April 27, 2020, seconded by Andrew McMullen 4 for 1 absent (JW)
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Governor's statement to remain closed until 05-31-2020 – Town Office as well - Reviewed
- 6) Tammy Holt's recommendation - Floors need to be waxed – last waxed 11-2017 in the amount of \$1,240.00 – revisit in 2021
- 7) Transfer Station SOP – Reviewed – Deb will scan copies to select board of current website items
- 8) Upgrades for Town Office – Alisa Meggison-Keimel motioned to accept Portland Glass' quote unless American Glass Co comes in at the same with better plan or less than Portland Glass, seconded by Alan Tibbetts, 4 for 1 absent (JW), more research will be required for lock box, if it needs to be installed as part of the building it will require 3 quotes
- 9) Board meetings going back to weekly – Reviewed
- 10) Charter Communications – Reviewed
- 11) Sidney Food Cupboard asking when they might be able to get the \$5,000.00 that they usually get – on this week's warrant
- 12) How to hold remote public meetings by Bernstein Shur – Webinar 05-05-2020 @ 10:00AM – Reviewed
- 13) Asking about taking interest off tax bills due to hardship during COVID-19 – Taxes and interest set by Town meeting in 2019 – re: 2019 Annual Town Report
- 14) Property cards need to be reviewed and initialed – Alisa Meggison-Keimel reviewed & initialed
- 15) Board unanimously agreed to have Marj Wilbur start back to work 05-11-2020

Alan Tibbetts motioned to adjourn meeting @ 7:12PM, seconded by James Pinkham, 4 for 1 absent (JW)



Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Alan Tibbetts, Andrew McMullen, James Pinkham-Absent

*John Whitcomb motioned to open at 6:30PM, seconded by Alan Tibbetts. 4 for/ 1 absent (JP)*

**Unfinished Business:**

**Appointments: NONE**

**New Business:****Item of Discussion:****Resolution:**

John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alisa Meggison-Keimel. 4 for/ 1 absent (JP)

1) John Whitcomb motioned to accept the Selectmen Meeting minutes from May 4, 2020, seconded by Alisa Meggison-Keimel, 3 for/ 1 abstained (JW)/ 1 absent (JP)

2) Review Road Crew planner. None

3) Review Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Opened Sand and Grading Bids –

John Whitcomb motioned to accept the grading bid from Ron's Grading, seconded by Andrew McMullen. 4 for/1 absent (JP)

John Whitcomb motioned to accept the sand bid from McGee Construction LLC, seconded by Alan Tibbetts. 4 for 1 absent (JP)

Salt bids still awaiting final bidder.

6) Reviewed *MMA Budgeting in Uncertain Times* transcript with Q & A.

7) Discussed – boat dock for Rescue has been installed at the Messalonskee Lake boat landing for the season.

8) Reviewed COVID-19 *Reopening Check List* from Bernstein & Shur.

9) Signed PSAP Dispatch Services Agreement with Town of Sidney for a 3 year term for the amount of \$18,004.43. Discussed – 1 year and review next year, requires 30-day notice to end contract mutually. Andrew McMullen will contact Somerset dispatch for information regarding a service agreement with them. Tabled

10) Reviewed and signed Portland Glass Co contract for the safety glass installation for the Clerk's counter (for COVID-19 reopening and operating preparation).

11) Reviewed community concerns regarding Pike Industries blasting practices. With a recent blast, homes rattled and upset homeowners. Board recommended putting a statement on FaceBook when notified by Pike Industries of upcoming blasting's

12) Reviewed Spirit of America Award. Alan Tibbetts will email update.

13) Reviewed MMBB (Maine Municipal Bond Bank) Survey. Deb Mullen will fill out the survey.

14) Discussed Transfer Station and Standard Operating Procedures. AMK will write up a letter.

15) Discussed revenue monies for Town, -3-5% difference in excise tax due to COVID-19. At this time, the Town should not have to apply for a Tax Anticipation Note at this time. We will continue to monitor the situation.

16) Discussed hiring a part-time ballot clerk to process Absentee Ballots for the upcoming elections. The Clerk's Office has requested to hire Cathy Hamlin for up to 10hrs per week. Board unanimously agreed.

17) Alan Tibbetts motioned to have town elections to co-inside with primary and schoolboard elections on the proposed election date of July 14, 2020, seconded by Andrew McMullen. 4 for/ 1 absent (JP)

18) Reviewed and approved the following vacation requests:

Winnie Kinsella      June 22-26, 2020

Sheila Thorne        May 25-29, 2020

John Whitcomb motioned to adjourn meeting at 7:31PM, seconded by Andrew McMullen. 4 for/ 1 absent (JP)

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbetts, James Pinkham

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen. Unanimous.*

**Unfinished Business:****Appointments: None****New Business:****Item of Discussion:****Resolution:**

*John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. Alan Tibbetts seconded the motion. Unanimous.*

- 1) *John Whitcomb motioned to accept the Selectmen Meeting minutes from May 11, 2020, seconded by Alisa Meggison-Keimel. 4 for/ 1 abstained (JP)*
- 2) Reviewed Road Crew planner for 05-11-2020 & 05-18-2020
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed and signed the following Certificate of Appointments:

*John Whitcomb motioned to appoint the following individuals to the corresponding appointments:*

  - a) *Richard Jandreau, Fire Warden effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - b) *Chris Giroux, Local Health Officer effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - c) *Winnie R. Kinsella, Scholarship Committee effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - d) *Sheila Thorne, Scholarship Committee effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - e) *Louise Erskine, Scholarship Committee effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - f) *Robert Philbrick, Planning Board Committee Member effective until April 1, 2023, seconded by Alisa Meggison-Keimel. Unanimous.*
  - g) *Louis Fontaine, Planning Board Committee Member effective until April 1, 2023, seconded by Alisa Meggison-Keimel. Unanimous.*
  - h) *Douglas Eugley, Planning Board of Appeals Committee Member effective until April 1, 2023, seconded by Alisa Meggison-Keimel. Unanimous.*
  - i) *Sheila Thorne, General Assistant Administrator effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - j) *Mary Blaschke, General Assistant Administrator effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - k) *Deborah Mullen, General Assistant Administrator effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - l) *Beth Golding, Cemetery Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. 4 for/ 1 abstained (AT)*
  - m) *Lisa Lee, Cemetery Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. 4 for/ 1 abstained (AT)*
  - n) *Alan Tibbetts, Cemetery Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. 4 for/ 1 abstained (AT)*
  - o) *Erica St Peter, Cemetery Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. 4 for/ 1 abstained (AT)*
  - p) *Roberta Drummond, Memorial Day Parade Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - q) *Jeffrey Frost, Memorial Day Parade Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*
  - r) *Maura Gammons, Memorial Day Parade Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.*

- s) Larry Tibbetts, Memorial Day Parade Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.
- t) Arlene Toulouse, Memorial Day Parade Committee Member effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.
- u) Winona R Kinsella, Deputy Registrar of Voters, effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.
- v) Sheila Thorne, Deputy Registrar of Voters, effective until April 1, 2021, seconded by Alisa Meggison-Keimel. Unanimous.
- 6) Reviewed and discussed email request for funding from Friends of Messalonskee – Deb will contact Anne Hammond - Tabled
- 7) Reviewed and discussed, Sheila Thorne’s request for phone reimbursement – Approved
- 8) Reviewed and discussed PSAP contract update from Andrew McMullen – called Rusty about repeaters, don’t need them in each vehicle, one repeater per engine, truck 1 & 2, 1 rescue truck, switching over to Somerset shouldn’t be any different than any other com center, repeaters help with dead spots, Mike Smith – Somerset Comm, sending contract – Tabled
- 9) Reviewed and discussed Executive Order #53.
- 10) Reviewed and discussed, re-opening strategy – information from MMA & Bernstein Shur.
- 11) Reviewed and signed, Maine Revenue Homestead property tax exemption.
- 12) Reviewed and discussed Charter Communications programming updates and changes.
- 13) Reviewed and signed Warranty Deed for two cremation lots recently purchased in Reynolds Hill Cemetery.
- 14) Reviewed and signed Rental agreement for Bulldozer rental.
- 15) Reviewed and discussed Community Development Block Grant to be signed from Snow Pond Center of the Arts/New England Music Camp – need more detailed information – Deb will contact Christa – Tabled
- 16) Reviewed and discussed Lock box for Town Office – approved PO

*John Whitcomb motioned to adjourn meeting at 7:10PM, seconded by Andrew McMullen. Unanimous.*

Selectmen present: John Whitcomb, Andrew McMullen, James Pinkham; (arrived at 6:32PM) Alan Tibbetts, Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:28PM, seconded by Andrew McMullen, 3 for/ 2 absent (AMK, AT)*

**Unfinished Business:****Appointments:**

**Fire Chief Jandreau, Rescue Chief Dan Courtemanch, and Asst Rescue Chief Chris Giroux  
6:30 pm**

**New Business:****Item of Discussion:****Resolution:**

*John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Andrew McMullen. 3 for/ 2 absent (AMK, AT)*

- 1) *John Whitcomb motioned to accept the Selectmen Meeting minutes from May 18, 2020, seconded by Alisa Meggison-Keimel. Unanimous.*
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed Update from Friends of Messalonskee, *John Whitcomb motioned to disperse funds of \$5,500.00 based on last years budget, seconded by Andrew McMullen. Unanimous.*
- 6) Reviewed PSAP contract from Somerset vs. WTVL, letter from Smithfield F&R, need more information, cost to switch everything over, F&R feels safe with WTVL at this time, Richard Or Dan will look into cost to change frequencies, Andrew McMullen will follow up with Somerset, Tabled
- 7) Reviewed Cleaning Town office 05-27 or 05-28, before reopening, then weekly going forward – Tabled
- 8) Reviewed Planning Board letter to new Resident
- 9) Reviewed SAA email
- 10) Reviewed Kennebec County Proposed Budget FY 2021 – 9% increase
- 11) Reviewed Maine Custom Woodlands – Grinding and trucking Transfer Station Demo Waste and/or hauling waste to whomever we contract with
- 12) Reviewed Transfer Station Guidelines, Alisa will revise
- 13) Reviewed Elected Officials Workshop – June 11, 2020 in Augusta or potentially Webinar dependent on in person registration
- 14) Reviewed Drones: A Legal Update – July 9 2020 Webinar
- 15) Reviewed Email from Jim Tracy – Deb will respond to email
- 16) Reopening Town Office – to be determined – Select Board to speak to office staff – Emergency Meeting Thursday 28, 2020 @ 10:00AM – Tabled

*John Whitcomb motioned to adjourn meeting @ 8:04PM, seconded by Alan Tibbetts. Unanimous.*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 10:03AM, seconded by Alisa Meggison-Keimel. Unanimous.*

**Unfinished Business:**

**Appointments:**

Emergency Meeting – Reopening, Winona Kinsella, Mary Blaschke, Marge Wilbur, Patty Bragg

**New Business:**

**Item of Discussion:**

**Resolution:**

- 1) Reviewed and discussed Cleaning Town office towards end of next week, before reopening, then weekly going forward
- 2) Reviewed and discussed Reopening – Portland Glass Co is trying to rush order, if not glass and parts aren't here, they will put up a temporary set up, Hours to open: Monday, Tuesday, Thursday & Friday hours 9-11:30 & 1-4:30, Wednesday 12-3 & 4:30-7:30, Opening 06-08-2020
- 3) Reviewed and discussed Road work (Junction & Mills Rd) allotting monies for repairs before hot top monies go to escrow, Hwy Dept currently treating roads with calcium to keep dust down
- 4) Reviewed and discussed Somerset buying radio to monitor calls, but not technically monitoring the calls, recommending not switching, recommend staying with WTVL Comm, looking into getting Repeater for Rescue truck, but try it in Richard's truck first.
- 5) Reviewed T-Mobile to replace current F&R phones

*John Whitcomb motioned to adjourn meeting @ 11:46AM, seconded by Andrew McMullen. Unanimous.*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:31PM, seconded by Andrew McMullen. Unanimous.*

**Unfinished Business:****Appointments: None****New Business:****Item of Discussion:****Resolution:**

*John Whitcomb motioned to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant, seconded by Alan Tibbetts. Unanimous.*

- 1) *John Whitcomb motioned to accept the Selectmen Meeting minutes from May 26, 2020 and May 28, 2020, seconded by Alisa Meggison-Keimel. Unanimous.*
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed and discussed PSAP, Somerset Comm vs WTVL Comm, *John Whitcomb motioned to proceed with WTVL Comm contract for next 3 years, seconded by Alisa Meggison-Keimel. Unanimous.*
- 6) Reviewed and discussed T-Mobile to replace current F&R phones, checking into current phone contracts for F&R, Tabled
- 7) Reviewed and discussed Town Meeting. Target date July 18<sup>th</sup>, 2020. Encourage all attendees to re-read all articles and ask questions thru the Town Office prior to the Town Meeting. If one feels ill or uncomfortable, please do not attend. Deb will contact Doug Eugley to moderate & Robin Dostie for Town Meeting. Re-arrange seating, maintain social distancing, no cookie or other sales this year. Town Office, Hwy Dept, Ballot clerks maybe called on to help for the Town Meeting. Select Board will review our recommendations at the next meeting. Solicit review and/or new recommendations from Budget Committee via email prior to the Town Meeting. Deb will send the Budget Committee copies of the budget and appropriation spreadsheets. Any changes in recommendations from the Select Board and/or Budget Committee will be available on the Towns Website [sindeymaine.org](http://sindeymaine.org) and on a sheet at the Town Meeting. Alisa Meggison-Keimel will update the website. The Select Board encourages absentee ballots. Winnie will look into drive thru voting.
- 8) Reviewed and discussed Plexi glass, purchase 2 - 36"X8' sheets with double sided tape and/or Velcro, sure the bottom so it won't slide, Select Board decided to go with the temporary fix, Deb will call Lynn @ Portland Glass Co for pick-up or delivery & Leon @ Hwy Dept to set it up
- 9) Reviewed and discussed Hot Top after July & Gravel, will have to revisit after Town Meeting, Tabled
- 10) Reviewed Charter Communications
- 11) Reviewed and discussed Transfer Station Guidelines, Alisa Meggison-Keimel will revise
- 12) Reviewed Nominations for MMA's 2020-2021 Legislative Policy Committee, no action at this time
- 13) Salt bids – wait on State Bids
- 14) Public Access Channel needs to be updated – Deb will ask Mary to update

*John Whitcomb motioned to adjourn meeting @ 7:31PM, seconded by Alisa Meggison-Keimel. Unanimous.*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts, John Whitcomb

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen 5 for*

**Unfinished Business:****Appointments: None****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts 5 for

- 1) Reviewed Selectmen Meeting Minutes of June 01, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from June 01, 2020, seconded by Alisa Meggison-Keimel 5 for
- 2) Review Road Crew planner: None
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed and discussed: T-Mobile to replace current F&R phones – 1 phone in Rescue Truck, 1 phone in each of the primary Fire Trucks – one for each Fire and Rescue to try out first. cost of phones 3 vs 1 – Tabled
- 6) Reviewed and discussed: Transfer Station Guidelines – Approved
- 7) Reviewed and discussed: Audit – Interest Rate Paid on Abatements is 4% - Deb will update Article 4
- 8) Reviewed and discussed: Pike Industries DEP Report
- 9) Reviewed and discussed: 2020 Maximum Interest Rate for Delinquent Property Taxes – 8% for 2020 - Deb will update Article 3
- 10) Reviewed: CTAM – Cable Franchise Notification
- 11) Town Meeting – Moderator, Andrew McMullen called Tim Russell he is not interested. John Whitcomb emailed James Isgro, awaiting response. Deb will send out an email to the Budget Committee with the Select Boards New Budget Recommendations, John Whitcomb made a motion to accept all new Budget Recommendations from the Select Board with exception to the following, seconded by Andrew McMullen, 5 for. Memorial Day Fund Article 27, John Whitcomb made a motion to recommend \$0.00 for the Memorial Day Committee due to not having a Memorial Day Parade this year, seconded by Andrew McMullen, 5 for. Sidney Comprehensive Planning Committee Article 35, John Whitcomb motioned to take \$23,000.00 from Surplus, plus receipts, seconded by Alisa Meggison-Keimel, 3 for, 2 opposed (AM, JP). Deb will update Articles 3 and 4 with corrected Interest Rates
- 12) Discussed Office staffing
- 13) Discussed going back to Select Board Room

*John Whitcomb motioned to adjourn meeting @ 7:52PM, seconded by Andrew McMullen 5 for*



Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:23PM, seconded by Alisa Meggison-Keimel 5 for*

**Unfinished Business: Chief Jandreau – Fire & Chief Courtemanch – Rescue @ 6:30,**

**Open Paving Bids @ 7:00PM**

**Appointments: None**

**New Business:**

*Item of Discussion:*

*Resolution:*

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *Alan Tibbetts motioned to accept, seconded by Alisa Meggison-Keimel 5 for*

1) Reviewed Selectmen Meeting Minutes of June 08, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from June 08, 2020, seconded by Alan Tibbetts 5 for*

2) Reviewed Road Crew planner:

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Reviewed and discussed: T-Mobile to replace current F&R phones – 1 phone in Rescue Truck, 1 phone in each of the primary Fire Trucks Chief Jandreau – Fire & Chief Courtemanch – Rescue @ 6:30, 3 phones from T-Mobile were approved by Select Board

6) Opened Paving Bids @ 7:00PM, *John Whitcomb motioned to open bids, seconded by Alan Tibbetts, 5 for*

- a) All State – \$86.25 per ton, no binder, \$971,692.50
- b) B & B Paving - \$66.00 per ton, no binder, \$743,556.00
- c) Hagar Enterprises Inc - \$67.50 per ton, no binder, \$760,455.00
- d) Maine-ly Paving Services Inc - \$70.40 per ton, no binder, \$793,126.40
- e) Pike Industries - \$67.45 per ton, \$759,891.70, *Alisa Meggison-Keimel motioned to award paving bid to Pike Industries, seconded by John Whitcomb 5 for*
- f) Wellman Paving Inc - \$76.76 per ton, no binder, \$864,778.16

7) Reviewed and discussed: Municipal Grant Program: Keep ME Healthy Webinar – Tuesday, June 16<sup>th</sup>, 2020 from 2:00-3:30PM

8) Reviewed and discussed: Voting a Budget via a referendum During Covid-19 Webinar – Wednesday, June 17<sup>th</sup>, 2020 from 3:00-4:30PM

9) Reviewed and discussed: Plow Truck – if truck passes Town vote, Town will order the truck late fall or winter for delivery in the Spring 2021, should be a 2020 model

10) Reviewed and discussed: Warrant Articles – Budget Committee review at Town Meeting, no to referendum, going forward with original Town Meeting plan, July 14<sup>th</sup> for Doug Eugley. Using thermometer @ Town Meeting, not recommended. Encourage people to leave children home, if ill or uncomfortable do not attend, masks recommended not required. Overflow Tabled, Deb will call to see if she can check it out and take pictures, NO FOOD or Drinks. Towns People Only. CDC Guidelines will be Posted. Deb will put a Legal Notice of Town Meeting in the newspaper.

*Alan Tibbetts motioned to adjourn meeting @ 7:50PM, seconded by John Whitcomb 5 for*

Selectmen present: Andrew McMullen, Alan Tibbetts, John Whitcomb, Absent: Alisa Meggison-Keimel, James Pinkham

*John Whitcomb motioned to open at 6:24PM, seconded by Andrew McMullen 3 for, 2 Absent (AMK, JP)*

**Unfinished Business:****Appointments: None****New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts 3 for, 2 Absent (AMK, JP)*

- 1) *Reviewed Selectmen Meeting Minutes of June 15, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from June 15, 2020, seconded by Alan Tibbetts 3 for, 2 Absent (AMK, JP)*
- 2) Reviewed Road Crew planner:
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Reviewed: Charter Communications – 3
- 6) Reviewed and discussed: Town Meeting – Overflow: write down questions and/or votes or people counting votes, set up more speakers and 3 mics – Live streaming option: not at this time, revisit if requested – Newspaper Ad not required by law – website needs to be updated with new budget recommendations, re: 06-15-2020 meeting minutes with added requests
- 7) Reviewed and discussed: Transco – tech services & phones – Presentation – Deb will get quotes
- 8) Reviewed and signed: Letter to be signed – Deb will ask Tom Bigelow to come in next week 06-29-2020 @ 6:30PM \*
- 9) Reviewed and discussed: Political signs on town property – signs may need to be moved at transfer station entrance – need to get more information – Deb will contact MMA
- 10) Reviewed and signed: Sympathy card
- 11) Reviewed and discussed: Confidential Letter to the Select Board – during executive session \*
- 12) Reviewed and signed: RHR Audit Agreement, needs signature
- 13) Reviewed and discussed: Kathy Hamlin is now needed to up to 20 hours a week now – Select Board approved 20 hours a week going forward
- 14) Reviewed and discussed: Select Board time sheets – Tabled for evaluation
- 15) Building permits, would require ordinance change for farmers, farmers exemption is Federal – Andrew will look into this subject

*\*John Whitcomb motioned to go into Executive Session at 6:43PM pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters, motion seconded by Andrew McMullen 3 for, 2 Absent (AMK, JP)*

Select Board only attending this Executive Session.

*John Whitcomb motioned to come out of Executive Session at 7:01PM, motion seconded by Alan Tibbetts 3 for, 2 Absent (AMK, JP)*

*John Whitcomb motioned to adjourn meeting @7:14 PM, seconded by Andrew McMullen 3 for, 2 Absent (AMK, JP)*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 6:20PM, seconded by Alisa Meggison-Keimel 5 for*

**Unfinished Business: Tom Bigelow @ 6:30PM, Beth Golding coming for this meeting**

**Appointments: None**

**New Business:**

**Item of Discussion:**

**Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel 5 for

- 1) Reviewed Selectmen Meeting Minutes of June 22, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from June 22, 2020, seconded by Alan Tibbetts, 3 for, 2 abstained (AMK, JP)
- 2) Reviewed Road Crew planner:
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Cemeteries – Reviewed and discussed with Tom and Beth
- 6) Select Board Time sheets – Reviewed and discussed
- 7) Political signs on Town property and/or State property – Proposed Ordinance – not at this time – Freedom of Speech
- 8) Town Meeting – Simone Kramer suggestion – SHS Quilt giving Ceremony – outside at end of meeting - (Retro pay to March after Town Meeting)
- 9) Philbrick Road – work and materials are for repairs at this time
- 10) Opened Salt Bids –
  - a) State/Morton Salt \$52.53 per ton
  - b) New England Salt Co \$53.25 per ton, John Whitcomb motioned to award the winter salt bid to New England Salt Co, seconded by Andrew McMullen, 5 for
  - c) Harcros Chemical \$55.54 per ton
  - d) Cargill not submitting bid
- 11) Town Garage needs 1 new furnace – has been going bad for the last 2 years – furnace now obsolete – Mark Tracy Heating getting quote, put out for bid, Deb will get paperwork together for next meeting, will post on MMA's website, Sidney website, Facebook & put ad in newspaper
- 12) 2010 Volvo – Repairs - \$5,000.00+/- for all Transmission coolant lines & Brakes – Hold off until needed
- 13) Charter Communications - Reviewed
- 14) Highway Dept Vacation – Reviewed and signed
- 15) CDBG – Reviewed and discussed
- 16) Email from Laura Parker – Reviewed and discussed – Forward to clerk's office
- 17) MMA Risk Management – Up \$849.00 from 2019 – Reviewed

18) FY 2020 Kennebec County Taxes – Up \$38, 494.52 from 2019 – Reviewed

19) Resignation – John Whitcomb motioned to accept resignation starting 06-22-2020 for a 90 day period, seconded by Andrew McMullen, 5 for

20) Revised Articles on website updated

*John Whitcomb motioned to adjourn meeting @8:28 PM, seconded by Andrew McMullen, 5 for*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:27PM, seconded by Andrew McMullen, 5 for*

**Unfinished Business: Pete Buckman @ 6:30PM****Appointments: None****New Business:****Item of Discussion:****Resolution:**

*Reviewed the warrant and made motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts, 5 for*

- 1) Reviewed Selectmen Meeting Minutes of June 29, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from June 29, 2020, seconded by Alisa Meggison-Keimel, 5 for*
- 2) Review Road Crew planner. NONE – Shut down for the week
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) 2 - Scholarships – Reviewed – Approved
- 6) Town Garage Furnace/Boiler Bid – Reviewed and discussed – Approved
- 7) 2020-2021 Kennebec Tax payment option – Reviewed and discussed – possibly hold off on paying first installment
- 8) Election Questions – Reviewed and discussed – Select Board approved all three requests, however masks can be requested, but not required
- 9) Roads and Road Closures – Reviewed and discussed – Junction Rd trying to get money for repairs – will have to wait for Town Meeting – Road Closures - Tabled for more information from MMA
- 10) Pike Industries Contract to be signed – Tabled for corrected wording in contract
- 11) Town Managers job descriptions – Reviewed and discussed – 2 full time: 1 clerk, 1 Tax Collector/Treasurer ads should be in newspaper, Sidney Website, Facebook and MMA Website – Tabled for more information
- 12) Job opening – ACO had been telling people last day was 07-03-2020 – Discussed and reviewed – repost job opening to Sidney Website, Facebook and MMA Website
- 13) Transfer Station – add to 07-13-2020 Agenda

*Alan Tibbetts motioned to adjourn meeting @ 8:03PM, seconded by John Whitcomb, 5 for*

Selectmen present: Alisa Meggison-Keimel, Andrew McMullen, John Whitcomb, James Pinkham, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Alan Tibbetts, 5 for*

**Unfinished Business: Arnold Nickerson @ 6:30PM****Appointments: None****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alan Tibbetts 5 for

- 1) Reviewed Selectmen Meeting Minutes of July 06, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from July 06, 2020, seconded by Alisa Meggison-Keimel, 5 for
- 2) Review Road Crew planner. None – Roadside mowing, dig safe coming for Junction Rd
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Transfer Station Bid – Reviewed and discussed – Approved to mail out bids
- 6) Plow Truck Bid – ready if Town Votes in favor of purchasing the Truck – Reviewed and discussed
- 7) Road Closures – added to Warrant for Town Meeting – Public Hearing to be held a later date – Reviewed and discussed
- 8) Pike Industries Contract – Reviewed and signed
- 9) “No Parking” signs on Hosta Lane on curve – Reviewed and discussed – No action at this time. Deb will contact Parks and Rec Dept about putting up signage at boat launch.
- 10) Clerk/Tax Collector/Treasurer – Reviewed and discussed – Tabled
- 11) Town Manager – Reviewed and discussed – Deb will Scan and email to Select Board – Tabled
- 12) How to address ACO issues until we have a new ACO – Received Resignation Letter – Received letter from concerned citizen about chickens - Reviewed and discussed – Deb will make sure to Post Numbers from Maine.gov for Day/Night on Website and FaceBook
- 13) Town Meeting Prep – Spoke with Danielle at the school, Deb will be going up on Friday to go over how the chairs should be set up and set up the rest of the things that need to be there for Saturday. Deb will get escrow amounts
- 14) Resignation letter from James Isgro – Reviewed and discussed – John Whitcomb motioned to accept James Isgro's resignation as School Board Chair for RSU# 18, seconded by Alisa Meggison-Keimel, 5 for. Solicitation for Board on FaceBook & Website, let Alan know when it's posted
- 15) Request to change Voting venue from Town Office to James Bean School – Reviewed and discussed – has RSU# 18 been asked to use this venue, Select Board will approve if Superintendent approves
- 16) RSU# 18 Bond – Letter from Attorneys – Reviewed and discussed
- 17) Implementing the National Emergency Communications Plan Webinars – Reviewed
- 18) Arnold Nickerson – will float 2020 Vacation time for payment for last week – Approved by Select Board
- 19) John Whitcomb motioned to accept ACO Mark Parlin's resignation, seconded by Alisa Meggison-Keimel, 5 for

*John Whitcomb motioned to adjourn meeting @ 7:46PM, seconded by Andrew McMullen, 5 for*



Selectmen present: John Whitcomb, Alisa Meggison-Keimel, James Pinkham, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Alan Tibbetts, 5 For*

**Unfinished Business: James Milligan – sound ordinance @ 6:30, 213-7694 – did not appear for the meeting**

**Appointments: None**

**New Business:**

*Item of Discussion:* \_\_\_\_\_

*Resolution:* \_\_\_\_\_

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel, 5 For

- 1) Reviewed Selectmen Meeting Minutes of July 13, 2020. John Whitcomb motioned to accept the Selectmen Meeting minutes from July 13, 2020, seconded by Andrew McMullen 5 For
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk’s inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Town Meeting follow up – Reviewed and discussed, Committees updated
- 6) Charter Communications – Reviewed and discussed
- 7) Retro pay back to 02-01-2020 for pay increases – last discussed on 06-29-2020, only going back to 03-30-2020, Board approved John Whitcomb’s pay increase suggestions as well as retro pay back to 03-30-2020
- 8) ACO – spoke with Lenny @ the State, Select Board Members need to stand up and do the job until a new ACO is hired or ask neighboring towns for help – Spoke with Oakland’s ACO, he is working on getting a new ACO for Oakland to replace himself will let me know if new ACO will take Sidney on as well, Select Board will investigate for now
- 9) Fire & Rescue Pay Policy – Reviewed and discussed - \$15.00/\$3.75 per quarter hour after 1 hour, across the board, retro, Select Board Approved
- 10) Election tallies – Reviewed and discussed
- 11) School Board Director of RSU# 18 – Reviewed and discussed – end dated posted for 08-17-2020
- 12) Letter from State about Pavement Grooving & Polyurea Painting – Reviewed and discussed
- 13) Town Manager/Council – Charter Example – Reviewed and discussed
- 14) Elect Select Board Chair – Alan Tibbetts motioned to elect John Whitcomb as Select Board Chair, seconded by Alisa Meggison-Keimel, 3 For, 2 Abstained, James Pinkham motioned to elect Andrew McMullen as Select Board Chair, 2 For, 3 Abstained
- 15) Town Commitment – Reviewed, discussed and signed – John Whitcomb Motioned to the 2020 Tax Commitment with mill rate 12.55 per \$1,000.00 for a Tax evaluation of \$378,097,457.00, Alisa Meggison-Keimel, 5 For
- 16) Fire dept would like to purchase 3 more phones with free phone service for 10 years to out fit the other 3 trucks, the last 3 only cost \$600.00 to purchase – Reviewed and discussed – Select Board Approved

17) Hosta Lane/Boat Landing – Reviewed and discussed, Missing several Fire Lane No Parking signs – Town will replace and may need to add more signs, Deb will call Bill at Parks & Rec about missing No Swimming Sign, more No Parking signs as well as Towing at owner's expense

18) Training for Sheila Thorne – Reviewed, discussed and signed, Select Board Approved

19) Kennebec County Tax Bill for FY 2020-2021, - Reviewed and discussed

20) Tax Collector/Treasurer & Clerk – 2 people – job descriptions, forward to select board for adds – open until filled

21) Towns People want to know who the Select Board is – Pictures of each with bio on website

22) FaceBook issues – Social Media Policy, Reviewed and discussed

*John Whitcomb motioned to adjourn meeting @ 8:08PM, seconded by Andrew McMullen, 5 For*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:34PM, seconded by Andrew McMullen, 4 For*

**Unfinished Business: ACO Candidate @ 6:30PM, Town Manager**

**Appointments: Open Furnace/Boiler Bids @ 7:00PM, John & Christa from NEMC @ 7:30PM**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel, 4 For*

1) Reviewed Selectmen Meeting Minutes of July 20, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from July 20, 2020, seconded by Alisa Meggison-Keimel, 4 For*

2) Reviewed Road Crew planner. Grading Philbrick Rd, Select Board Approved

3) Review Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Trisha – ACO position – interviewed – [wdswept@tds.net](mailto:wdswept@tds.net) – starts 07-27-2020, \$14.00 per hr and .44 per mile

6) Open Furnace/Boiler Bids – *John Whitcomb motioned to open bids at 7:01PM, seconded by Alan Tibbetts, 4 For*

- a) Maritime Energy – Hot Air, \$14,175.00
- b) Houle's – Hot Air, \$11,495.00
- c) Fabian – Hot Air, \$13,995.00
- d) Mark Tracy – Hot Air, \$9,250.00
- e) JE Carson – Hot Air, \$15,750.00
- f) AFC – Hot Air, \$13,218.00

*John Whitcomb motioned to accept Mark Tracy's bid, seconded by Andrew McMullen, 4 For*

*John Whitcomb motioned to close bids 7:14PM, seconded by Alisa Meggison-Keimel, 4 For*

7) John Wiggin & Christa Johnson from the NEMC here to discuss National Endowment for the Arts Grant – Reviewed and discussed, needs letter by 08-06-2020

8) Gerard Bechard Jr would like to be considered for the Planning Board Committee – Reviewed, referred to Planning Board, Bob Philbrick

9) School Budget – Reviewed and discussed

10) James Pinkham's Resignation – *John Whitcomb motioned to accept James Pinkham's Resignation as of 07-22-2020, seconded by Andrew McMullen, 4 For*

11) 3 - Charter Communications – Reviewed

12) Vacancy in Municipal Office – Select Board Member, Reviewed and discussed, wait until March 2021

13) Fire & Rescue – I am responding (IaR), using this app instead of the computer version that isn't currently working properly – Reviewed and discussed, Select Board Approved

14) Voting change of venue email – Reviewed and discussed – waiting on response from the State

15) Towne Express Messaging Mass notification Services – Reviewed and discussed, not at this time, Deb will look into cost

16) Town Manager – Reviewed and discussed

17) Transfer Station – checking for stickers & recycling – Reviewed and discussed – Andrew will speak with the crew

*John Whitcomb motioned to adjourn meeting at 8:20 PM, seconded by Andrew McMullen, 4 For*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, by phone Alan Tibbetts

*John Whitcomb motioned to open at 6:31PM, seconded by Alisa Meggison-Keimel 4 For*

**Unfinished Business: Public Hearing for Road Closures @ 7:00PM**

**Appointments: None**

**New Business:**

**Item of Discussion:**

**Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel 4 For*

1) Reviewed Selectmen Meeting Minutes of July 27, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from July 27, 2020, seconded by Andrew McMullen 4 For*

2) Review Road Crew planner. None

3) Review Purchase Orders: None

- 4) Reviewed Clerk’s inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.

5) *John Whitcomb motioned to open the public hearing at 7:03PM and take action on the following Orders. motion seconded by Alisa Meggison-Keimel 4 For*

*Following a public hearing pursuant to Title 23 MRSA § 2953(2), and due deliberation, it is the opinion of the municipal officers of the Town of Sidney that the roads designated below are so located with reference to population, use and travel thereon, that it is unnecessary to keep them maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of ten years (not to exceed 10).*

**First road closing description: Blake Road – end of hot top to intersection of Philbrick and Tiffany Roads.**

**Second road closing description: Tiffany Road – end of hot top to intersection of Blake and Philbrick Roads.**

**Third road closing description: Philbrick Road – 2000 ft beyond the end of hot top to intersection of Blake and Tiffany Roads.**

Select Board approved and signed the Order of Closing for Blake Road, Tiffany Road and Philbrick Road sections (3 separate documents):

*John Whitcomb motioned to take action on the following action: Following a public hearing pursuant to Title 23 MRSA § 2953(2), the undersigned Selectmen of the Town of Sidney hereby order the **Blake Road** (end of hot top to intersection of Philbrick and Tiffany Roads) closed for a period of ten years (not to exceed 10) during the months of November through April. motion seconded by Andrew McMullen 4 For*

*John Whitcomb motioned to take action on the following action: Following a public hearing pursuant to Title 23 MRSA § 2953(2), the undersigned Selectmen of the Town of Sidney hereby order the **Tiffany Road** (end of hot top to intersection of Blake and Philbrick Roads) closed for a period of ten years (not to exceed 10) during the months of November through April. motion seconded by Andrew McMullen 4 For*

*John Whitcomb motioned to take action on the following action: Following a public hearing pursuant to Title 23 MRSA § 2953(2), the undersigned Selectmen of the Town of Sidney hereby order the **Philbrick Road** (2000 ft beyond the end of hot top to intersection of Blake and Tiffany Roads) closed for a period of ten years (not to exceed 10) during the months of November through April. motion seconded by Andrew McMullen 4 For*

*John Whitcomb motioned to close the public hearing at 7:06PM, motioned seconded by Alisa Meggison-Keimel 4 For*

- 6) Clerk/Tax Collector/Treasurer – need to put ad in paper – Reviewed and discussed – Deb have Winnie & Sheila review, then post ads
- 7) 2010 Volvo – Repairs - \$5,000.00+/- for all Transmission coolant lines & Brakes, if we put New Plow Truck out for bid in August it wouldn't arrive until Late February or March – Reviewed and discussed, Volvo approved by Select Board for repairs and send out bids, to be opened 08-31-2020
- 8) NEMC, National Endowment for the Arts Grant letter from Select Board – Reviewed and discussed – Alisa rewriting letter
- 9) Dale Salley is taking every other Saturday starting 08-08-2020, 08-22-2020, 09-05-2020, 09-19-2020, 10-03-2020 and so on, child visitations, already spoke to Leon, also should one of the others become ill, they will let Dale Salley know, so he can make other arrangements – Reviewed and discussed, Select Board approved
- 10) Towne Express Messaging Mass notification Services pricing - \$1,500.00 per year – Reviewed and discussed
- 11) SHS Newsletter – Reviewed and discussed
- 12) MEDOT Road work plan for 2020-20201 in Sidney – Reviewed and discussed
- 13) Public Works crew – adding another full-time person – Reviewed and discussed – Alan Tibbetts will compare costs and benefits
- 14) Need to fill Donna Lee's position – Reviewed and discussed – not filling part time position
- 15) Commitment paperwork – Reviewed and signed
- 16) ACO Training Classes – Cost??, Who is responsible for paying for the classes – Reviewed and discussed, Deb will update the Website with info
- 17) Kennebec Land Trust Letter – Reviewed and discussed
- 18) MMA Annual Elections, *John Whitcomb motioned No Action at this, motion seconded by, Alisa Meggison-Keimel, 4 For*
- 19) Town Manager – Reviewed and discussed
- 20) Andrew McMullen – Transfer Station update

*John Whitcomb motioned to adjourn meeting @ 7:11PM, seconded by Andrew McMullen, 4 For*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbetts

*John Whitcomb motioned to open at 6:29PM, seconded by Alan Tibbetts, 4 For*

**Unfinished Business: Transfer Station Bids @ 7:00PM****Appointments: Julie Robertson for ACO @ 6:30PM****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alisa Meggison-Keimel, 4 For*

- 1) Reviewed Selectmen Meeting Minutes of August 03, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from August 03, 2020, seconded by Alisa Meggison-Keimel, 4 For*
- 2) Reviewed Road Crew planner. 2 planners
- 3) Reviewed Purchase Orders: Drager Services for Fire Dept
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Julie Robertson ACO – Select Board approved, Deb will look into Phase I & Phase II courses, Town will pay for classes, Deb will have her info added to the Website
- 6) Drager Services Contract which requires PO# - Reviewed, Deb will sign and return with PO
- 7) Charter Communications merger info – Reviewed
- 8) Calico Packaging – Reviewed and discussed, no current need for products – Deb will send email response
- 9) Sign John DeWitt's Appointment to RSU# 18 School Board Director– Reviewed and signed
- 10) Sign Gerard Bechard Jr's Appointment to the Planning Board Committee – Reviewed and signed, *John Whitcomb motioned to accept Gerard Bechard Jr appointment to the Planning Board Committee, seconded by Alan Tibbetts, 4 For*
- 11) KVCOG – Maine Climate Council – Reviewed
- 12) New Full Time Public Works person – Deb will send out numbers
- 13) Group Dynamic – Open Enrollment coming up, waiting on quotes – Reviewed
- 14) Audit sign-off – Reviewed and signed
- 15) Transfer Station Opening Bids @ 7:00PM, *John Whitcomb motioned to open bids @ 7:01, seconded by Andrew McMullen, 4 For*
  - a) Casella - \$
  - b) EcoMaine - \$
  - c) Waste Management - \$

*John Whitcomb motioned to close bids @ 7:23PM, seconded by Andrew McMullen, 4 For*

Ask how no sort works, what about cardboard, Andrew McMullen will contact Hutamaki about cardboard. – Tabled

*John Whitcomb motioned to adjourn meeting @ 8:01PM, seconded by Andrew McMullen, 4 For*

Selectmen present: John Whitcomb, Andrew McMullen, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:31PM, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

**Unfinished Business: Transfer Station Bids****Appointments: Christine Marden @ 6:30PM****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb *motioned to accept, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

- 1) Reviewed Selectmen Meeting minutes of August 10, 2020. John Whitcomb *motioned to accept the Selectmen Meeting minutes from August 10, 2020, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: NONE
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Transfer Station Bids – Tabled – John will contact Casella about container rental cost
  - a) Casella - \$
  - b) EcoMaine - \$
  - c) Waste Management - \$
- 6) School Board Director letter – Christine Marden – *Alan Tibbetts motioned Christine Marden to be appointed to RSU# 18 School Board, seconded by John Whitcomb, 3 For, 1 Absent (AMK)*, Deb will contact Carl Gartley to let him know of her appointment
- 7) Letter from Morning Sentinel Reporter – Reviewed
- 8) MMA – Maine Emergency Response Commission Municipal Reps – Reviewed, no action at this time
- 9) Town Clerk Resumes – 2 – Tabled – Deb will rewrite ad
- 10) Occidental – OXY letter – Deb will find out if low and what scholarship it is attached to
- 11) 4<sup>th</sup> person for Public Works Dept – Tabled – Deb will pull all info on Part-time and sexton hours
- 12) Treasurer/Tax Collector Resume – 1 – Tabled – Deb will rewrite ad and send job description
- 13) Boat landing – Deb needs to check on number of NO parking signs on both sides of road, then order the signs needed
- 14) Tax Exemptions – re-evaluation overdue – John will contact appraiser

*Andrew McMullen motioned to adjourn meeting @ 8:03PM, seconded by John Whitcomb, 3 For, 1 Absent (AMK)*



Selectmen present: John Whitcomb, Andrew McMullen, Alan Tibbetts, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:30PM, seconded by Alan Tibbetts, 3For, 1 Absent (AMK)*

**Unfinished Business: Transfer Station Bids****Appointments: None****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb *motioned to accept, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

- 1) Reviewed Selectmen Meeting minutes of August 17, 2020. John Whitcomb *motioned to accept the Selectmen Meeting minutes from August 17, 2020, seconded by Alan Tibbetts, 3For, 1 Absent (AMK)*
- 2) Reviewed Road Crew planner.
- 3) Reviewed Purchase Orders: new blade style/type for Public Works \$2,000.00 – Select Board Approved
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Transfer Station Bids –
  - a) Casella - \$93,379.30
  - b) EcoMaine - \$115,922.82
  - c) Waste Management - \$85,852.02Alan Tibbetts motioned to accept Waste Management's bid for a 5-year contract w/ a 4% increase, seconded by John Whitcomb, 3 For, 1 Absent (AMK) – will revisit Recycling after Alisa is back
- 6) Town Clerk – Supervisory – Deb will set up interview for Jessica Leighton
- 7) Treasurer/Tax Collector – Deb will set up interviews for Ashley Sullivan and Mary-Ellen Savage
- 8) 4<sup>th</sup> person for Public Works – Tabled
- 9) Turn around on East Grand View – Tunney & Jacob White are willing to deed property for new turn around to the Town of Sidney, may need subdivision amendment and planning board approval – still needs to go to Town Meeting – Contact at Bernstein & Shur is Ryan Almy – Tabled
- 10) MMA Newly Elected Members – Reviewed
- 11) Boat landing, No Parking signs being put up by Public Works as soon as they can

*John Whitcomb motioned to adjourn meeting @ 7:26PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

Selectmen present: John Whitcomb, Andrew McMullen, Alan Tibbetts, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:28PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

**Unfinished Business: Truck Bids to be opened @ 7:00PM****Appointments: None****New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb *motioned to accept, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

1) Reviewed Selectmen Meeting minutes of August 24, 2020. John Whitcomb *motioned to accept the Selectmen Meeting minutes from August 24, 2020, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) 2020 Transfer Station Contract to be signed – Reviewed and signed

6) Truck Bids to be opened @ 7:00PM, John Whitcomb *motioned to open bids @ 7:05PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

a) Daigle -

- 1) Western Star \$149,065.00 - Viking, \$148,218.00 – HP Fairfield
- 2) International \$144,204.00 – HP, \$145,051.00 - Viking
- 3) Demos International \$142,400.00 – HP Fairfield, Western \$153,730.00

b) Freightliner -

- 1) HP \$136,811.00
- 2) Viking \$137,658.00

c) O'Connor's -

- 1) Western Star Viking \$153,318.00
- 2) Western Star HP \$152,471.00

d) Portland North -

- 1) International Everest \$150,130.00
- 2) International Viking \$150,977.00

e) Portland North – Alternative Bid -

- 1) Demo International Everest \$149,790.00

f) HP Fairfield – Equipment Only Bid - \$6,4920.00

*John Whitcomb motioned to close bids @ 7:32PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK) – Tabled, Deb will go over bids with Leon*

7) 4<sup>th</sup> Person for Public Works – Tabled

8) Fire Safety Compliancy Associates Renewals for F & R, Public Works & Town Office – Reviewed and signed

9) Rug cleaning overdue, if approved Tammy will get us a quote – Select Board Tammy get us a Quote

10) Sign ACO paperwork – Reviewed & signed

11) Elections issue – RSU #18 doesn't want us to use the Bean School now – Reviewed

12) Rat infestation @ 3512 Middle Rd – Deb will draft letter

- 13) No Parking signage response – Add another NO Parking sign before guardrail after State sign – run plate of vehicle in picture
- 14) East Grandview turn around – waiting on Bernstein & Shur for them to draft up permission slip
- 15) Health Trust Health Plan 2021 changes – Reviewed
- 16) DOT Notice for Summer of 2021 – Reviewed
- 17) Town Clerk – Deb will schedule interview for 09-08-2020, 6:30PM, 7:00PM & 7:30PM
- 18) Treasurer/Tax Collector – Deb will Schedule interviews for 09-08-2020, 6:30PM, 7:00PM & 7:30PM
- 19) Land valuation 88% - revaluation or factor, Deb will contact Bob for requirements and cost

*John Whitcomb motioned to adjourn meeting @ 7:50PM, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

Selectmen present: John Whitcomb, Andrew McMullen, Alan Tibbetts, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

**Unfinished Business:**

**Appointments: Interviews: Joyce Ryan @ 6:30PM, Mary-Ellen Savage @ 7:00PM, Ashley Sullivan @ 7:30PM**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb *motioned to accept, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

1) Reviewed Selectmen Meeting minutes of August 31, 2020. John Whitcomb *motioned to accept the Selectmen Meeting minutes from August 31, 2020, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

2) Reviewed Road Crew planner.

3) Reviewed Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) Truck Bids –

a) Daigle -

- 1) Western Star \$149,065.00 - Viking, \$148,218.00 – HP Fairfield
- 2) International \$144,204.00 – HP, \$145,051.00 - Viking
- 3) Demos International \$142,400.00 – HP Fairfield, Western \$153,730.00

b) Freightliner -

- 1) HP \$136,811.00
- 2) Viking \$137,658.00 – Leon's preference

c) O'Connor's -

- 1) Western Star Viking \$153,318.00
- 2) Western Star HP \$152,471.00

d) Portland North -

- 1) International Everest \$150,130.00
- 2) International Viking \$150,977.00

e) Portland North – Alternative Bid -

- 1) Demo International Everest \$149,790.00

f) HP Fairfield – Equipment Only Bid - \$6,4920.00

*John Whitcomb motioned to accept the Freightliner with Viking package bid for \$137,658.00, seconded by Andrew McMullen 3 For, 1 Absent (AMK)*

6) 4<sup>th</sup> Person for Public Works – Tabled

7) Town Clerk –

a) Joyce Ryan – 2<sup>nd</sup> interview with Select Board – Andrew will contact Joyce with job offer, Andrew McMullen made a motion to hire Joyce Ryan as Town Clerk, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)

8) Treasurer/Tax Collector –

a) Mary-Ellen Savage – 2<sup>nd</sup> interview with Select Board – John will contact Mary-Ellen to let her know

b) Ashley Sullivan – 2<sup>nd</sup> interview with Select Board – John will contact Ashley with job offer, Andrew McMullen made a motion to hire Ashley Sullivan as Treasurer/Tax Collector, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)

9) Land valuation 88% - revaluation or factor – Reviewed – will need bids - Tabled

10) Old Boat Landing Rd off Hosta Lane – Town not selling parcel of land

11) Girl Scouts would like to know if they can have a meeting in our parking lot – Reviewed – Select Board has no issues with this request as long as it isn't during Town Office hours and Board meetings, Deb will let the Girl Scout Troop know

12) CTAM – Local Communications CMSi Report – Reviewed

13) Elections – Canopy – Home Depot – Reviewed – Select Board denied request for Canopies for Elections

*John Whitcomb motioned to adjourn meeting @ 8:36PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

Selectmen present: John Whitcomb, Andrew McMullen, Alan Tibbetts, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

**Unfinished Business: Dale Mullen from Public Works @ 6:30PM**

**Appointments: None**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. John Whitcomb *motioned to accept, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

1) Reviewed Selectmen Meeting minutes of September 08, 2020. John Whitcomb *motioned to accept the Selectmen Meeting minutes from September 08, 2020, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

2) Reviewed Road Crew planner.

3) Review Purchase Orders: NONE

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

5) 4<sup>th</sup> Person for Public Works – *John Whitcomb motioned to hire 4<sup>th</sup> person for Public Works, seconded by Andrew McMullen, 3 For, 1 Absent (AMK) – Deb will get newspaper ad together, until filled*

6) Land Valuation 88% - Bids – Deb will ask about time frame and get Bid together, Deb will call Bob for help – Re-eval Bids

7) Ball Field 2021 Mowing Estimate – Reviewed – Deb will send out Bids for 2021 ballfield mowing

8) Need to find space in Town Office – Reviewed – wait to see when everyone is settled

9) Canopy for Elections as well as other Town functions, such as Town Meeting & Memorial Day Events – Reviewed – Stilled Denied

10) Group Dynamics HRA Debit Card Option – Reviewed – Pass at this time

11) 2021 MMA Workers' Comp Fund Renewal – Reviewed

12) Discussed attending Planning Board Meeting on 09-21-2020 about Trafton Properties.

*John Whitcomb motioned to adjourn meeting @ 7:43PM, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

Selectmen present: John Whitcomb, Andrew McMullen, Alan Tibbetts, Absent Alisa Meggison-Keimel

*John Whitcomb motioned to open at 6:32PM, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

**Unfinished Business:**

**Appointments: Patty Bragg & Kathy Hamlin @ 6:30PM, Planning Board @ 7:00PM**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*

- 1) Reviewed Selectmen Meeting minutes of September 14, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from September 14, 2020, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*
- 2) Review Road Crew planner. None
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Canopies for Elections – Reviewed and discussed – still denied by the Select Board
- 6) Deputy Clerk/Treasurer/Tax Collector – Sheila's letter of resignation – Reviewed and discussed – *John Whitcomb motioned with regret to accept Sheila Thorne's resignation as Deputy Clerk/Treasurer/Tax Collector, seconded by Andrew McMullen, 3 For, 1 Absent (AMK).*
- 7) Junction Rd Issues – letters – Deb will have Leon do an estimate
- 8) Local Road Assistance Program (LRAP) Application – Reviewed and signed
- 9) Road Crew Application(s) – 3 – Reviewed
- 10) Deputy Clerk/Treasurer/Tax Collector Application(s) – Reviewed
- 11) Reviewed and signed the following Certificate of Appointments:

*John Whitcomb motioned to appoint the following individuals to the corresponding appointments:*

  - a) *Joyce Ryan, Town Clerk effective until April 1, 2021, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*
  - b) *Joyce Ryan, Deputy Treasurer/Tax Collector effective until April 1, 2021, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*
  - c) *Joyce Ryan, Deputy Registrar effective until April 1, 2021, seconded by Alan Tibbetts, 3 For, 1 Absent (AMK)*
  - e) *Ashley Sullivan, Treasurer/Tax Collector effective until April 1, 2021, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*
  - f) *Ashley Sullivan, Deputy Clerk effective until April 1, 2021, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*
  - g) *Ashley Sullivan, Deputy Registrar effective until April 1, 2021, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*
- 12) Deb will look into legal ways to block certain correspondence

*John Whitcomb motioned to adjourn meeting @ 8:45PM, seconded by Andrew McMullen, 3 For, 1 Absent (AMK)*

Selectmen present: Andrew McMullen, Alisa Meggison-Keimel, Alan Tibbetts, Absent John Whitcomb

*Andrew McMullen motioned to open at 6:30PM, seconded by Alan Tibbetts, 3 For, 1 Absent (JW); Alisa Meggison-Keimel made a motion that Andrew McMullen be chair for this meeting, seconded by Alan Tibbetts, 3 For 1 Absent (JW)*

**Unfinished Business:**

**Appointments: None**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *Andrew McMullen motioned to accept, seconded by Alisa Meggison-Keimel, 3 For, 1 Absent (JW)*

- 1) Reviewed Selectmen Meeting minutes of September 21, 2020. *Andrew McMullen motioned to accept the Selectmen Meeting minutes from September 21, 2020, seconded by Alan Tibbetts, 2 For, 1 Abstained (AMK), 1 Absent (JW)*
- 2) Reviewed Road Crew planner. Select Board approved new Pick-up bed for shop truck
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Building at Transfer Station for Recycling – Reviewed & discussed – not a good option at this time
- 6) Road Crew Applications – Reviewed & discussed – Deb will let Leon know he can start interviewing
- 7) Deputy Town Clerk Applications – Reviewed & discussed – Deb will let Joyce know she can start interviewing
- 8) Norman Rd issues – Reviewed & discussed – Gary will look into issue
- 9) Update: NCTA v. Frey, First Circuit Court of Appeals - CTAM, ACD and ACM – Reviewed & discussed
- 10) Recall email – Reviewed & discussed – Deb sent Maine State Statue
- 11) Junction Rd – sending letter to residents asking them not to help themselves to gravel from road

*Andrew McMullen motioned to adjourn meeting @ 7:13PM, seconded by Alan Tibbetts, 3 For, 1 Absent (JW)*



Selectmen present: John Whitcomb, Andrew McMullen, Alisa Meggison-Keimel, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen, 4 For*

**Unfinished Business: Joyce @ 6:30PM, Lisa Klein @ 7:00PM**

**Appointments: None**

**New Business:**

**Item of Discussion:**

**Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Andrew McMullen, 4 For*

- 1) Reviewed Selectmen Meeting minutes of September 28, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from September 28, 2020, seconded by Alisa Meggison-Keimel, 3 For, 1 Abstained (JW)*
- 2) Reviewed Road Crew planner.
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.

*John Whitcomb motioned to go into Executive Session at 7:02 pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. Andrew McMullen seconded the motion. 4 For*

Selectboard only attending this Executive Session.

*John Whitcomb motioned to come out of Executive Session at 8:21 pm. Alisa Meggison-Keimel seconded the motion. 4 For*

- 5) Deputy Clerk/Treasurer/Tax Collector Interview – Lisa Klein – Reviewed and discussed – Joyce will call to offer her the job
- 6) CTAM Caution email – Reviewed
- 7) CTAM Newsletter – Reviewed
- 8) Gould Farm – Reviewed and discussed – Letter operating illegally, nuisance, cease of operations – Gary – Deb will check into cost of Sherriff to deliver certified letter, Request a Monday for serving notice
- 9) Resume weekly cleaning – Reviewed and discussed – Deb will let her know all set to resume weekly cleaning
- 10) Road Crew Interviews with Leon are set for Wednesday, October 7, 2020 – Reviewed
- 11) Joyce's proposals – Reviewed and discussed – Joyce will check on a Storage Shed, barriers, signage, metal doors (7) for registrar's office, October 24, 2020 National get out and vote day, *Alan Tibbetts motioned to accept Grant, seconded by Alisa Meggison-Keimel, 4 For*
- 12) TRIO upgrades contract – Reviewed and discussed – Deb will ask Joyce about upgrades - Tabled
- 13) Road closure, South of Lyons Rd onto West River Rd, North of Dinsmore on West River Rd, DOT will let us know exactly when, for cross culvert – Reviewed and discussed
- 14) DOT acknowledgement – need signature – Reviewed, discussed and signed
- 15) New Loader – Reviewed and discussed – Deb will look up new Loader costs

- 16) MMA advice about Junction Rd – Reviewed and discussed – Deb will draft letter and send to Select Board for approval
- 17) Lights & ballasts to be changed – Reviewed and discussed – Deb will call Ideal Electric
- 18) Town Office Hours – Reviewed and discussed – Deb will have Website updated, Deb will ask Mary to post on FaceBook
- 19) Joyce Ryan & Ashley Sullivan to be paid for October 12<sup>th</sup>, 2020, one-time exception, Select Board approved
- 20) SAA - Halloween PTO trunk or treat – Deb will call Trevor to find out plan, no more than 100 people at a time
- 21) Recycling – continue as is – Deb will ask who calls WM and Craig about just cardboard

*John Whitcomb motioned to adjourn meeting @ 9:16PM, seconded by Alisa Meggison-Keimel, 4 For*

Selectmen present: John Whitcomb, Andrew McMullen, Alisa Meggison-Keimel, Alan Tibbetts

*John Whitcomb motioned to open at 6:30PM, seconded by Andrew McMullen, 4 For*

**Unfinished Business:**

**Appointments: Zack Jurdak @ 6:30PM, Todd Burbank @ 7:00PM, Joyce @ 7:30PM**

**New Business:**

**Item of Discussion:**

**Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alan Tibbetts, 4 For*

- 1) Reviewed Selectmen Meeting minutes of October 05, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from October 05, 2020, seconded by Alisa Meggison-Keimel, 4 For*
- 2) Review Road Crew planner. None
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.

*John Whitcomb motioned to go into Executive Session at 6:31pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. Andrew McMullen seconded the motion. 4 For*

Selectboard only attending this Executive Session.

*John Whitcomb motioned to come out of Executive Session at 6:49pm. Andrew McMullen seconded the motion. 4 For*

*Andrew McMullen motioned to go into Executive Session at 7:04pm pursuant to 1 M.R.S.A. 405(6)(A) to discuss personnel matters. John Whitcomb seconded the motion. 4 For*

Selectboard only attending this Executive Session.

*John Whitcomb motioned to come out of Executive Session at 7:27pm. Alan Tibbetts seconded the motion. 4 For*

- 5) Road Crew Interviews – Reviewed and discussed, Leon will follow-up
- 6) TRIO Contract – waiting on information from Trio – Tabled
- 7) Recycling – (WM comes automatically, unless it's the Demo dumpster) – Craig is fine with the way it is currently, but will let us know if that changes – Reviewed and discussed
- 8) 8 X 16 Storage Shed – \$3,000.00 +/- from Hammond Lumber, all other manufactures are 8-12 weeks out – Reviewed and discussed – Alan Tibbetts made a motion to purchase storage shed, seconded by Alisa Meggison-Keimel, 3 For, 1 Opposed (AM), Dale will follow-up with Hammond
- 9) Larger Ballot box – 80% reimbursement from the State of Maine – Reviewed and discussed
- 10) DEP Grants – Reviewed and discussed
- 11) Paving to resume 10-16-2020 – Reviewed and discussed
- 12) Reviewed and signed the following Certificate of Appointment:  
*John Whitcomb motioned to appoint the following individuals to the corresponding appointments Lisa Klein, Deputy Clerk/Treasurer/Tax Collector effective until April 1, 2021, seconded by Andrew McMullen, 4 For*
- 13) Charter Communications 2 letters – Reviewed and discussed
- 14) Town of Pittston Request – Reviewed and discussed – Deb will send information

- 15) P.D.Q. quote for door in Planning Board room – Reviewed and discussed – Not at this time
- 16) Overhead Door Co quote for door in Planning Board room – Reviewed and discussed – Not at this time
- 17) The Junction Rd 2 letters – Reviewed and discussed – Tabled
- 18) Liquor Licensing letter to be signed – Reviewed, discussed and signed
- 19) Letter from Town Lawyer for Select Board training – John will get more information

*John Whitcomb motioned to adjourn meeting @ 8:03PM, seconded by Andrew McMullen, 4 For*

Selectmen present: John Whitcomb, Andrew McMullen, Alisa Meggison-Keimel, Alan Tibbetts

*John Whitcomb motioned to open at 6:28PM, seconded by Alan Tibbetts, 4 For*

**Unfinished Business: TRIO contract, Junction Rd letters****Appointments: None****New Business: None****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Andrew McMullen, 4 For*

- 1) Reviewed Selectmen Meeting minutes of October 13, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from October 13, 2020, seconded by Alisa Meggison-Keimel, 4 For*
- 2) Review Road Crew planner. None
- 3) Review Purchase Orders: None
- 4) Reviewed Clerk's inter office envelope:
  - a) Reviewed and signed A/P Warrant(s)
  - b) Reviewed and signed Payroll Warrant(s)
  - c) Reviewed journal entries.
- 5) Junction Rd letters – Reviewed, discussed and signed, Deb will mail them
- 6) TRIO Contract – Joyce suggested to wait for the second round for upgrade so they can work out the bugs
- 7) Bartlett Estate Release of Money for Fire Dept Donations to be signed – Reviewed, discussed and signed release form
- 8) Yearly Training for all Town employees Friday 10-23-2020 – Reviewed, discussed and decided on time, Andrew to follow up with Richard
- 9) Debbie has training in Augusta Tuesday night 4:00-8:30PM – Reviewed and discussed
- 10) West River Rd closed going South after the Lyon's Rd, closed going North from the same point, people will have to use Dinsmore to get around to go North on West River Rd thru 10-23-2020 – Reviewed and discussed
- 11) Pay Scale – Reviewed and discussed
- 12) Training with Bernstein & Shur, John will contact Zach to schedule for 11-16-2020 with weekly Select Board meeting
- 13) Leon looking into replacing rear quarters, Leon will follow-up with O'Connor's

*John Whitcomb motioned to adjourn meeting @ 6:55 PM, seconded by Andrew McMullen, 4 For*

Selectmen present: John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbetts in at 6:30PM

*John Whitcomb motioned to open at 6:27PM, seconded by Alisa Meggison-Keimel, 3 For, 1 Absent (AT)*

**Unfinished Business: Opening Assessing and Mowing Bids @ 7:00PM**

**Appointments: Richard Jandreau & Dan Courtemanch @ 6:30PM, Pete Bucknam & Lawrence Willette @ 7:30PM**

**New Business:****Item of Discussion:****Resolution:**

Reviewed the warrant and made a motion to accept the warrant as presented and authorize the Treasurer to transfer the amount of money necessary to cover the warrant. *John Whitcomb motioned to accept, seconded by Alan Tibbetts, 4 For*

1) Reviewed Selectmen Meeting minutes of October 19, 2020. *John Whitcomb motioned to accept the Selectmen Meeting minutes from October 19, 2020, seconded by Alisa Meggison-Keimel, 4 For*

2) Review Road Crew planner: None

3) Review Purchase Orders: None

4) Reviewed Clerk's inter office envelope:

- a) Reviewed and signed A/P Warrant(s)
- b) Reviewed and signed Payroll Warrant(s)
- c) Reviewed journal entries.

*John Whitcomb motioned to open Assessing & Mowing Bids @ 7:00PM, seconded by Andrew McMullen, 4 For*

5) Assessing Bids to be opened – *John Whitcomb motioned to table the assessing bid until able to determine whether town will actually be able to do the revaluation, seconded by Andrew McMullen, 4 For*

- a) RJD - \$212,500.00 or \$200,000.00 7/2021-7/2022
- b) Parker - \$150,000.00 7/2021-7/2022

6) Mowing Bids to be opened – *John Whitcomb motioned to table the mowing bid, awaiting more information, seconded by Andrew McMullen, 4 For*

- a) AK - \$6,810.00
- b) T & K - \$9,550.00

*John Whitcomb motioned to close bids @ 7:15PM, seconded by Alisa Meggison-Keimel, 4 For*

7) Yearly Training – Reviewed and signed off by all in attendance

8) Gould Letter – Reviewed and discussed, Gary will get it mailed out

9) Treasurer/Tax Collector – Ashley's letter of resignation/two (2) week notice – Reviewed and discussed

10) Administrative Assistant to the Select Board – Debbie's letter of resignation/two (2) week notice – Reviewed and discussed

11)

*John Whitcomb motioned to adjourn meeting @ 8:08PM, seconded by Alan Tibbetts, 4 For*