

# Town of Sidney

## Select Board Minutes

Monday, January 4, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, Alan Tibbets second.

**Vote:** 4 For

**Present:** Chair John Whitcomb, Alisa Meggison-Keimel, Andrew McMullen, Alan Tibbets.

### **Approval of Select Board minutes:**

**December 28, 2020**

Motion to accept, Chair Whitcomb, seconded Alan Tibbets.

**Vote:** 4 for

### **Appointments:**

#### **Old Business:**

Correction of Municipal Documents (2020 taxes)

To be resolved. Clerk will prepare correction of municipal document, per Maine State Law.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

#### **New Business:**

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb, seconded Alisa Meggison-Keimel.  
**Vote:** 4 for
5. Review complaint folder.  
Nothing to review.

#### **Report**

1. Mailbox to Mail Slot Discussion  
Purchase new mailbox, Postmaster advised against Mail Slot.
2. New Computer for Fire Dept 2-tone IaR Program and Channel 7.  
Board approves new computer purchase.
3. Infection Disease Preparedness and Response Plan  
Admin speaking to CDC on guidelines for Covid 19 Plan(s).

#### **Correspondence-**

7:20 P.M. Chair Whitcomb motion to adjourn, seconded Andrew McMullen.

**Vote:** 4 For

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, January 11, 2021

Chair Whitcomb motion to call meeting to order at 6:33 pm, Alan Tibbets second.

**Vote: 3 for, 1 absent.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts. 1 absent – Alisa Meggison-Keimel.

### **Approval of Select Board minutes:**

**January 4, 2021**

Motion to accept, Chair Whitcomb, Andy McMullen second.

**Vote: 3 for, 1 absent.**

### **Appointments:**

6:40 Meeting with Rescue Chief Dan Courtemanch and Fire Chief Richard Jandreau.

Budgets discussed.

### **Old Business:**

Correction of Municipal Documents (2020 taxes)

Tabled.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

### **New Business:**

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb, seconded Alan Tibbetts.  
**Vote: 3 for, 1 absent.**
5. Review complaint folder.  
2 complaints reviewed.

### **Report**

1. Purchase New Mailbox  
Board chooses not to purchase mailbox at this time.
2. Electronic Payment Method for bills  
Filling out application with bank.
3. HRA Budget for 2021 and Debit Cards  
Reviewed and Group Dynamics contacted.
4. RSU 18 Bid for FY22 Fuel  
Reviewed.
5. Budget Meeting Discussion  
Budgets discussed. Meeting set for February 27<sup>th</sup>, 2021 - 9 AM.

### **Correspondence-**

1. Letter of consideration for Planning Board  
Reviewed.

8:49 P.M. Andy McMullen motion to adjourn, seconded Alan Tibbetts.

**Vote: 3 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Tuesday, January 19, 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, Andy McMullen second.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 11, 2021**

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 3 for, 1 abstain.**

### Appointments:

### Old Business:

Correction of Municipal Documents (2020 taxes)

Completed and signed by Board.

Bangor Savings Payroll

Tabled. Information needed for Trio Payroll costs.

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
Nothing to review.

### **Report**

1. Purchase new supplies for Town Garage/Transfer Station.  
Tabled - More research needed.
2. Designation of Entity Administrator for SAM (System Award Management)  
Tabled - Document correction needed.
3. Supplemental Tax Certificate and Warrant  
Reviewed and signed by Board.
4. HRA Discussion  
Reviewed 2021 Plan. Raised HRA to \$4500 per subscriber.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison Keimel.  
**3 For, 1 oppose.**
5. Covid Policy Discussion  
Policy being drawn up for submission and approval by Board.

### **Correspondence-**

7:50 P.M. Chair Whitcomb motion to adjourn, seconded Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, January 25, 2021

Chair Whitcomb motion to call meeting to order at 6:29 pm, Alisa Meggison-Keimel second.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 19, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

Bangor Savings Payroll

Option to move to Preferred Payroll Package with Bangor Savings Bank, Weekly Pay.

Motion to accept, Alisa Meggison-Keimel. Seconded by Andy McMullen.

**Vote: 4 for.**

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa-Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
2 complaints reviewed.

### Report

1. Purchase new supplies for Town Garage/Transfer Station.  
Purchase supplies. Start monthly cleaning of Town Garage/Transfer Station.
2. Public Works Truck Loan Update  
Select Board updated.
3. Covid Policy Update  
Select Board updated. More research needed.
4. Certificate of Appointment – Treasurer/Tax Collector.  
Select Board signed document.

### Correspondence-

1. Radar Speed Trailer Program
  - a. Send in form.
2. MMA Legal Service – Interest Rate for 2021.
  - b. Updated to 6%.
3. Pole Permit
  - c. Select Board signed document.
4. Ready Refresh by Nestle
  - d. Select Board inform of price increase.

8:08 P.M. Chair Whitcomb motion to adjourn, seconded Alan Tibbetts.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 1, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen .

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**January 25, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa-Meggison-Keimel.  
**Vote: 4 for.**

5. Review complaint folder/comment box.  
Nothing to review.

### Report

1. Town Clerk Reports/Updates
  - a. Dog licensing
    - i. Late fees to be charged. Motion to accept, Andy McMullen. Seconded by Chair Whitcomb.  
**Vote: 3 For, 1 oppose. (AT)**
2. Scholarship Committee Discussion
  - b. New members needed. Admin will post to Facebook and Website.
3. Annual Report Book Discussion
  - c. Reviewed re-wording of some articles. Board decides to keep as is. Current wording already Attorney approved.
4. Budget Meeting Updates
  - d. Two meeting locations discussed. School and Snow Pond.
5. Payroll Updates
  - e. Select Board updated on scenarios with new payroll. Pay date established of Wednesday.
    - i. Motion to accept, Andy McMullen. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 For**

### Correspondence-

1. 2 – Assessor Notification Forms 801A (signatures required)
  - a. Documents signed by Select Board.
2. Charter Communications – Upcoming Change
  - a. Changes reviewed by Select Board.
3. Municipal Valuation Return 2020 (signatures required)
  - a. Document signed by Select Board.

8:17 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 8, 2021

Chair Whitcomb motion to call meeting to order at 6:33 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**February 1, 2021**

Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Reviewed Road Crew Planner - Road Foreman instructed to check Tiffany Road more often for drifts.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
1 plowing issue reviewed and resolved. Resident contacted.

### Report

1. Annual Report Update
  - a. Charities and book updates discussed.
  - b. Board to fund 7 Lakes, Friends of Messalonskee and Sidney Food Cupboard, as proposed.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
  - c. Board to place Tri-County Mental Health Services and Spectrum Generations in book to be voted on.
    - i. Motion to accept, Alisa Meggison-Keimel. Seconded by Alan Tibbetts.  
**Vote: 4 for.**
2. Budget Meeting Location Decision
  - a. Board decides to use the school. Refreshments approved. Budget Committee notified.
3. Job Descriptions
  - a. Tabled - Waiting on additional materials.
4. Town Office Building Repair Quotes
  - a. Fowler's Roofing and Construction quote accepted.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for**
5. Late Registration Dog Licensing Fees
  - a. Board to amend 2/1/2021 decision to collect late fees, to return any late fees collected, to post on all social media and website sources regarding the new date (6/2/2021), to post door signage.
    - i. Motion to accept, Alan Tibbetts. Motion failed for lack of a 2<sup>nd</sup>.
  - b. Board to not charge late fees going forward until 6/2/2021, run information on Channel 7 and door sign.
    - i. Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 3 for, 1 oppose (AM)**

### Correspondence-

1. Personal Time requests
  - a. Requests reviewed and approved.

8:33 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Wednesday, February 17, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Alan Tibbets.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

**February 8, 2021**

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

1. Job Descriptions – Select Board received and now reviewing documents.

### New Business:

1. Review Road Crew planner  
Road Crew Planner unavailable this week.
2. Review Purchase Orders  
Reviewed Purchase Orders.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Report

1. Purchasing Policy
  - a. Reviewed by Board.
2. Budget Meeting Handouts/Discussion
  - a. Budget sheets provided to Selectmen. Budget discussions to continue. Sheet to be sent out to Budget Committee.
3. Employee Reviews
  - a. Select Board receives all Employee Reviews, to review. Holiday Pay, Snow Day Pay and 2021 Pay scales discussed.
4. Copy Fees
  - a. Photo-copying, printing and other small fee services discussed and reviewed.  
Fees for photocopies and prints to be \$1.00 for first page, 25 cents per page thereafter.  
Motion to accept, Andy McMullen. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**

### Correspondence-

1. Beacon for Sovereignty
  - a. No action taken.
2. Charter Communications
  - a. Reviewed by Board.
3. Scholarship Committee Letter of Interest (x2)
  - a. Board reviewed and approved 2 new members. Committee contacted with new member information.
4. Humane Society Waterville Area Municipal Contract
  - a. Board reviewed and Chairman Whitcomb signs contract.

9:20 P.M. Chair Whitcomb motion to adjourn, seconded by Andy McMullen.

**Vote: 4 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, February 22, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

February 17, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. Budget Meeting
  - a. Budget discussed; Articles for Budget Meeting updated. Updated materials to be sent to Budget Committee.
2. Proposed Vote from Berstein, Shur, Sawyer & Nelson, P.A.
  - a. Tabled - Documents need more review.
3. Leave Donation
  - a. To allow Executive Secretary Mary Blaschke to give up to 40 hours of Sick Time to Town Clerk, Joyce Ryan.
    - i. Motion to accept, Andy McMullen. Seconded by Alan Tibbetts.  
**Vote: 4 for**

### Correspondence-

1. Fowler's Contracts
  - a. Contracts reviewed and signed by Chair Whitcomb.
2. Official Ballot Review
  - a. Ballot reviewed; no errors found. No changes needed. Town Clerk informed.

8:45 P.M. Chair Whitcomb motion to adjourn, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom



# Town of Sidney

## Select Board Minutes

Monday, March 1, 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, seconded by Andy McMullen.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

February 22, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

### Appointments:

1. 6:45 Matt Sadler addressing 2<sup>nd</sup> Amendment Sanctuary Bills.
  - a. Admin to contact MMA Legal on matter. Researching other Towns that are already participating.

### Old Business:

1. Proposed Vote from Berstein, Shur, Sawyer & Nelson, P.A.
  - a. That under and pursuant to Title 30-A, Section 5772 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of a General Obligation Bond of the Town to finance the purchase of a new plow truck, as approved by Town Meeting vote on July 18, 2020.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. S.P. 110-L.D. 369 - An act of authorizing Earned Employee Leave
  - a. Updated policy to be put in place by Select Board. Drafted policy to be sent to MMA for approval.
2. Select Board's Town Report for Annual Report
  - a. Report updated by Chairman.
3. Amazon Business Access for Rescue/Fire
  - a. Limiting to Admin and Executive Secretary to place orders and access account, following Purchase Policy.

### Correspondence-

1. Delta Ambulance Service Report
  - a. Reviewed by Board.
2. Charter Communications Updates (x2)
  - a. Reviewed by Board.

7:45 P.M. Andy McMullen motions to adjourn, seconded by Alan Tibbetts.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 8, 2021

Chair Whitcomb motion to call meeting to order at 6:35 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

March 1, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
No complaints filed, comment box empty.

### Admin Report

1. Maine Dept. of Transportation agreement
  - a. Tabled. Bond being requested.
2. Certificate of Appointment for Planning Board
  - a. Signed by Board and given to Executive Secretary.
3. Sidney Historical Society Handicap Lift request
  - a. Tabled. Total clearance, fire codes, cost and maintenance questions. Chairman of committee to provide more information.
4. Pandemic Policy 1<sup>st</sup> draft review
  - a. Corrections made by Board members. Final draft in progress and to be sent to MMA Legal.

### Correspondence

1. None

7:31 P.M. Chair Whitcomb motions to adjourn, seconded by Alan Tibbetts.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 15, 2021

Chair Whitcomb motion to call meeting to order at 6:31 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for.**

**Present:** Chair John Whitcomb, Andrew McMullen, Alan Tibbetts, Alisa Meggison-Keimel.

### Approval of Select Board minutes:

March 8, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for.**

### Appointments:

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.
2. Maine Dept of Transportation agreement
  - a. Board reviewed, did not sign document. Bonds will be required if anyone should use town roads for transportation of supplies for pending cyclical pavement resurfacing on Route 104, Leighton Road, Route 105.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed. DOT to be contacted about putting in cold patches in two places - Middle Rd General Parking lot entrance and the intersection between Goodhue and Middle Road.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for.**
5. Review complaint folder/comment box.  
1 complaint reviewed and referred to DOT, comment box empty.

### Admin Report

1. Certificate of Appointment (x5) for Scholarship Members
  - a. Certificates reviewed and signed by the Board.
2. Sidney Food Cupboard addition to town's website
  - a. Links directing traffic to Sidney Cupboards' Social Media and website approved.
3. Earned Paid Leave/Pandemic Policy letter for employees
  - a. Letter reviewed and approved by Board. Policies updates to go out to employees to be reviewed and signed.
4. HRA provided by the town to be available for full-time
  - a. Tabled. More discussion needed.

### Correspondence-

1. Charter Communications Update
  - a. Reviewed and signed by Board.
2. Kennebec County Budget Committee District One Caucus notice
  - a. Board reviewed.

8:02 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 22, 2021

Chair Whitcomb motion to call meeting to order at 6:32 pm, seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel.

**Absent:** Andy McMullen

### Approval of Select Board minutes:

March 15, 2021

Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 3 for, 1 absent.**

### Appointments:

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 3 for, 1 absent.**
5. Review complaint folder/comment box.  
No complaints to review, nothing in comment box.

### Admin Report

1. PSAP Contract
  - a. Reviewed by Select Board, signed by Chairman.
2. Sick and PBT Questions
  - a. Policies reviewed.
3. Town Meeting preparation
  - a. Discussed with Board on materials needed. Setup reviewed. Admin given instructions for meeting.

### Correspondence-

1. Radar Trailer Loan Program
  - a. Board updated that the town will receive radar trailer on April 6<sup>th</sup> and utilize it until April 23. Road Foreman aware. DOT will be arranging a drop-off where we are the first town to get the Trailer during this season and Road Foreman will be responsible for meeting up with the Town of Mt. Vernon on or before April 26<sup>th</sup>.
2. Workers' Compensation Fund Audit Letter
  - a. Reviewed by Board.

7:43 P.M. Chair Whitcomb motions to adjourn, seconded by Alan Tibbetts.

**Vote: 3 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday, March 29<sup>th</sup> 2021

Chair Whitcomb motion to call meeting to order at 6:25 pm, seconded by Andy McMullen.

**Vote: 4 for, 1 absent.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder.

**Absent:** Alan Tibbetts

### Approval of Select Board minutes:

March 22, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 3 for, 1 absent, 1 abstain.**

### Appointments:

### Old Business:

3. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

6. Review Road Crew planner  
Road Crew Planner reviewed.
7. Review Purchase Orders  
None to review.
8. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
9. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 absent.**
10. Review complaint folder/comment box.  
1 road complaint addressed.

### Admin Report

1. To approve adding to Personnel Policy payouts for Earned Paid Leave and Personal Business Time when an employee leaves in good standing.
  - a. PBT Payout already addressed in Policy, no payout. Earned Paid Leave Policy to be adjusted to address payouts when employee leaves employment. Contacting DOL for the EPL payout and whether it is required by law. Resting breaks (lunches) policy reviewed, employees handed out policy with paychecks to remind them to take breaks after 6 hours.
2. Employee raises effective as of 3/29/2021, raises approved at Town Meeting on 3/27/2021.  
Motion to accept, Chair Whitcomb. Seconded by Andy McMullen.  
**Vote: 4 for, 1 absent.**

### Correspondence-

3. Ratio Declaration & Reimbursement Application (signature required)
  - a. Document is signed by Chair Whitcomb.
4. Time-off requests
  - a. Reviewed and addressed.
5. Municipal Election Results
  - a. Board members given copy of results. Results reviewed.

8:13 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 4 for, 1 absent.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 5, 2021

Chair Whitcomb motion to call meeting to order at 6:28 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

### Approval of Select Board minutes:

March 29, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 abstain (AT)**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
No complaints to address.
6. Floor is opened to elect new Chairman.  
Alan Tibbetts motions to nominate John Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 abstain (AM)**

### Admin Report

1. Animal Control Officer Check-in
  - a. Animal Control Officer to start PHASE 1 training. Training was delayed due to Covid. ACO reported she was missing PPE. Board approves to purchase PPE needed. PPE purchased is property of the Town of Sidney and will be returned upon separation.
2. EPL Policy addition
  - a. Earned Paid Leave will **not** be paid out upon separation of employment. Not required by employer per the Dept. of Labor. EPL will follow same guidelines as PBT Policy, pertaining to payouts. Earned Paid Leave will be held for up to 12 months after an employee leaves and will be returned to the employee should they be re-employed by the town within those 12 months - Requirement set forth by the Dept. of Labor.
3. Resting Break DOL Review
  - a. Lunch breaks addressed with the Dept. of Labor pertaining to interpretation of the Resting Break laws. The Town of Sidney will discipline any violations according to policy in the personnel manual.
4. Bangor Savings Payroll Change
  - a. Motion is made by Andy McMullen to change all employees over to Direct Deposit. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for**
5. HRA Policy Finalization
  - a. Motion is made by Chair Whitcomb to offer HRA benefit only to employees with full-time status. Seconded by Alisa Meggison-Keimel.  
**Vote: 4 for, 1 abstain (RS)**

### Correspondence-

1. Rollover request

- a. Employee rollover of vacation time reviewed and granted by Board.
2. RSU 18 Budget Timeline
  - a. Document reviewed by Board.
3. 2A Resolution
  - a. Motion is made by Andy McMullen to adopt resolution for the Town of Sidney (Resolution #3 document below) Seconded by Ronda Snyder.  
**Vote: 3 for, 1 oppose (AT), 1 abstain (AMK)**  
**Document signed by Chair, and to be sent to Legislature.**
4. Beacon for Sovereignty ADA Resolution
  - a. Motion is made by Ronda Snyder to adopt resolution for the Town of Sidney (Resolution #4 document below) Seconded by Andy McMullen.  
**Vote: 3 for, 1 oppose (AT), 1 abstain (AMK)**
5. Sea Cost Security Update
  - a. Document reviewed by Board.
6. BMV Authorization (Clerk)
  - a. Document reviewed by Board.
7. Earth Day Clean-up
  - a. Snow Pond proposal reviewed. More information requested.
8. Charter Communications
  - a. Email reviewed.

8:09 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SELECTMEN:**

**Town of Sidney** RESOLVED, that this Resolution shall serve as a Notice and Demand to the state government to cease and desist any and all activities, acts, laws, orders, rules or regulations in violation of the Constitution of the United States and the Americans with Disabilities Act;

and it further RESOLVED, that the Town of Sidney urges the members of the Maine Legislature who represent the Town of Sidney to support immediate nullification of any Law or Order that would infringe on such rights.

It be further RESOLVED, that a copy of this resolution be transmitted to the members of the Maine Legislature who represent the Town of Sidney, and to each member of this State's Congressional delegation.

Town of Sidney, Maine

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Board of Selectmen, Chairman

Date



## **Americans with Disabilities Act Preservation Resolution**

A Resolution, which shall be known and may be cited as the “Americans with Disabilities Act Preservation Resolution.”

WHEREAS, in the American system, sovereignty is defined as final authority, and the People, not government, are sovereign; and

WHEREAS, the People of the State of Maine understand the diversity of the disabilities of people with disabilities; and

WHEREAS, not all disabilities can be observed visually or diagnosed without inspection of a medical or psychiatric professional; and

WHEREAS, the People of Maine respect the rights of disabled people to have the fullest participation in society as can be provided them; and

WHEREAS, the People of Maine believe Governor Janet T. Mills Executive Order 19 FY 20/21 violates the Federal Americans with Disabilities Act; and

WHEREAS, further following this act would not only violate the Constitutional Rights of disabled people, but also subject businesses and municipalities to lawsuits for violating the rights of disabled People; and

WHEREAS, the peace, safety, and general welfare of Maine People are put at risk by enforcing the rules of Executive Order 19 FY 20/21; and

WHEREAS, the Executive Order 19 FY 20/21 forces a choice between enforcing violence and harm on disabled people, or losing a state regulated license that provides a living for a business owner or employee is tyranny; and

WHEREAS, the People must be permitted the Right to Peaceful Assembly; and

WHEREAS, the Executive Order 19 20/21 is not a law in statute; and

WHEREAS, when powers are assumed by the Governor which have not been delegated to the Governor by the People or which violate the Constitution of the United States, a nullification of the act is the rightful remedy; that without this remedy, the People of this State would be under the dominion, absolute and unlimited, of whoever might exercise this right of judgment for them.

### **NOW THEREFORE, BE IT RESOLVED BY THE SIDNEY BOARD OF SELECTMEN:**

RESOLVED, that this Resolution shall serve as a Notice and Demand to the state government to cease and desist any and all activities, acts, laws, orders, rules or regulations in violation of the Constitution of the United States and the Americans with Disabilities Act; and, it be further

RESOLVED, that the Sidney Board of Selectmen urges the members of the Maine Legislature who represent Sidney to support immediate nullification of Executive Order 19 FY 20/21 and, it be further

RESOLVED, that a copy of this resolution be transmitted to the members of the Maine Legislature who represent Sidney, and to each member of this State’s Congressional delegation.

# Town of Sidney

## Select Board Minutes

Monday - April 12, 2021

Chair Whitcomb motion to call meeting to order at 6:30 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Ronda Snyder, Alan Tibbetts.

**Absent:** None.

### Approval of Select Board minutes:

March 29, 2021

Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 5 for**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- tabled. Awaiting more information from Historical Society Committee.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
None.

### Admin Report

6. None

### Correspondence-

6. Bureau of Alcoholic Beverages and Lottery Operations – PL 2019 C. 772
  - a. Does not apply to the Town of Sidney. No action needed.

7:03 P.M. Chair Whitcomb motions to adjourn, seconded by Andy McMullen.

**Vote: 5 for.**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 20, 2021

Chair Whitcomb motion to call meeting to order at 6:35 pm, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent (RS)**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Andy McMullen.

**Absent:** Ronda Snyder

### Approval of Select Board minutes:

April 12<sup>th</sup>, 2021

Motion to accept, as amended - Chair Whitcomb. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (RS)**

### Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters

Chair Whitcomb makes a motion to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 6:40 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (RS)**

**Appointments:** None.

### Old Business:

1. Sidney Historical Society, Handicap Lift Request- removing from old business until update from President of Historical Society is presented.

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed. Radar Trailer to be moved down to the Trafton Road area where complaints have been received. Radar Trailer being removed Friday 4/23/2021 and given to Mt. Vernon.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alan Tibbetts.  
**Vote: 4 for, 1 absent. (RS)**
5. Review complaint folder/comment box.  
None.

### Admin Report

1. Grading/Sand and Salt bid proposals  
Chair Whitcomb motions to open proposals and read out loud with the Board at 7 PM. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two grading bids. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to go with Ron's Grading for Grading bid at \$110.00 per hour and no moving fees. Alan Tibbetts seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two sand bids. Andy McMullen seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to go with Steven McGee Construction for Sand Bid at \$10.49 per yard. Alan Tibbetts seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Chair Whitcomb motions to open two salt bids. Alisa Meggison-Keimel seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Alan Tibbetts motions to go with New England Salt for a price per ton of \$54.45. Chair Whitcomb seconds.  
**Vote: 4 for, 1 absent. (RS)**  
Andy McMullen motions to close bids. Chair Whitcomb seconds.  
**Vote: 4 for, 1 absent. (RS)**

**Correspondence-**

1. Draft Franchise Fee Resolution in response to LD920 (From Charter Communications)
  - a. No action taken.
2. Charter Communications Email
  - a. Reviewed.
3. COBRA Subsidies the American Rescue Plan Act of 2021
  - a. Paperwork reviewed, signed, and sent to MMA.
4. KRDA Budget Meeting Notice
  - a. Notice posted in Town Office by Clerk prior to meeting, as instructed by letter. Information reviewed. More information needed from KDRA on the inter-local agreement made in 1998.

8:03 P.M. Chair Whitcomb motions to adjourn, seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (RS)**

Respectfully submitted, Desiree L. Hersom

# Town of Sidney

## Select Board Minutes

Monday - April 26, 2021

Chair Whitcomb motion to call meeting to order at 6:24 pm, seconded by Andy McMullen.

**Vote: 5 for.**

**Present:** Chair John Whitcomb, Alan Tibbetts, Alisa Meggison-Keimel, Andy McMullen, Ronda Snyder.

**Absent:** Alan Tibbetts absent during Executive Session only.

### Approval of Select Board minutes:

April 20<sup>th</sup>, 2021

Motion to accept, as amended - Chair Whitcomb. Seconded by Alan Tibbetts.

**Vote: 4 for, 1 abstain. (RS)**

### Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters

Chair Whitcomb makes a motion to go into Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 8:02 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

Chair Whitcomb motions to come out of Executive Session Title 1 M.R.S.A. 405 (6)(A) Personnel Matters at 8:18 PM. Seconded by Andy McMullen.

**Vote: 4 for, 1 absent. (AT)**

Chair Whitcomb motions to accept Town Clerk, Joyce Ryan's, resignation. Seconded by Alisa Meggison-Keimel.

**Vote: 4 for, 1 absent. (AT)**

### Appointments:

1. 6:45 - Review of a town issue with ACO Julie Robertson, CEO Gary Fuller, Health Officer Chris Giroux, Animal Welfare Officer Rae-Ann Demos.
  - a. Health Officer Chris Giroux and Animal Welfare Officer Rae-Ann Demos were not present at the appointment.
  - b. Chair Whitcomb motions to hold a dangerous building hearing on June 21<sup>st</sup>, 2021 to determine cause for condemning property at 3245 West River Road. Seconded by Alan Tibbetts.  
**Vote: 3 for, 1 oppose (AM) and 1 abstain (RS)**

### Old Business:

### New Business:

1. Review Road Crew planner  
Road Crew Planner reviewed.
2. Review Purchase Orders  
None to review.
3. Review Clerk's inter-office envelope  
Reviewed Clerk's inter-office envelope.
4. Review; the warrant and authorize the Treasurer to transfer the amount of money necessary to cover the warrant.  
Motion to accept, Chair Whitcomb. Seconded by Alisa Meggison-Keimel.  
**Vote: 5 for.**
5. Review complaint folder/comment box.  
1 complaint reviewed pertaining to receipt printing being too light and difficult to read at front counter. Select Board member Alisa Meggison-Keimel bringing in cleaning cards to see if equipment will work better.

### Admin Report

1. Signs on Quaker Road and Shepard Road.
  - a. Road Foreman requests the Board to approve the purchase of road signs for Quaker Road and Shepard Road stating "No Thru Trucks/Local Traffic Only" due to continuous damage being done to the roads. Signs will not affect residents with businesses on those roads. Board unanimously agrees to the purchase of the signs. (x3)
2. Social Media
  - a. Social Media policy discussed and reviewed pertaining to town employees.
3. Wayne Ireland - Request to use town parking lot on 8/14/2021.
  - a. Board unanimously agrees to the use of the parking lot for vehicles, on said date.

4. Motion made by Chair Whitcomb to authorize a change in payroll making Tuesday as the official processing day for the Town of Sidney. Direct Deposits will be available Wednesday's and paystubs or live checks will be available on Thursday's. Seconded by Andy McMullen.  
**Vote: 5 for**
5. Andy McMullen motions to change the wording in the town's Pandemic Policy to refer to "the issued directives of the State of Maine" versus stating "the issued directives of the CDC". Seconded by Chair Whitcomb.  
**Vote: 5 for**

**Correspondence-**

1. Fire Chief Letter
  - a. Letter from residents' son, Justin Raymond, reviewed. Justin wanted the Board to know of a very positive experience his family had with Chief Jandreau. Board decides to notify the Sidney Historical Society committee, which oversees the nominations for the Spirit of America award. Admin will notify Cliff Young, President of the committee, that they wish to nominate Chief Jandreau for this award for 2021.
2. Resolution 76-2021
  - a. Chair Whitcomb motions to take no action. Andy McMullen seconds.  
**Vote: 4 for, 1 oppose (AT)**

8:20 P.M. Chair Whitcomb motions to adjourn, seconded by Ronda Snyder.  
**Vote: 4 for, 1 absent. (AT)**

Respectfully submitted, Desiree L. Hersom