

# **Town of Sidney Budget Committee Ordinance**

(Adopted March 21, 1998)

## ***Section 1. Establishment***

Pursuant to 30-A M.R.S.A. Section 3001, a Budget Committee is hereby established for the Town of Sidney, Maine.

## ***Section 2. Composition; Election; Qualifications; Terms; Vacancies***

The Committee shall consist of six members and two alternate members who shall be elected from the floor of Town Meeting and who shall be registered voters of the Town. No other official or employee of the Town may be a member. Members shall serve for terms of three years, except that they shall continue in office until their successors are elected.

## ***Section 3. Officers; Meetings; Quorum; Procedure***

The Committee shall annually elect a Chairman and a Secretary from among its members. The Chairman shall call meetings as necessary or when so requested by a majority of members or by municipal officers. A quorum necessary to conduct business shall consist of at least a majority of members. The Chairman shall preside at all meetings. The Secretary shall maintain a record of all proceedings including all correspondence of the Committee. All meetings and records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410. The Committee may adopt rules of procedure not inconsistent with this ordinance.

## ***Section 4. Powers and duties; Authority; Recommendations; Official Cooperation***

The Committee shall have the following powers and duties:

- A. To review and make recommendations on the annual operating budget as proposed by the Municipal Officers;
- B. To review and make recommendations on annual capital expenditures as proposed by the Municipal Officers;
- C. To review and make recommendations on supplemental appropriations and other budgetary action whenever proposed by the Municipal Officers;
- D. To make such other recommendations on fiscal matters as it may from time to time deem advisable.

The Committee's authority shall be advisory only. Any recommendation on a matter requiring Town Meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may; be included by the Municipal Officers or required by law. The Municipal Officers shall cooperate with and provide the Committee with such information as may be reasonably necessary and available to enable it to carry out its functions under this ordinance.

The effective date of this ordinance is March 21, 1998.